

APPROVED MINUTES

First 5 Commission of Yuba County
Special Meeting, Friday, March 27, 2020
1:00pm – 2:00pm

Precautions to address COVID-19 (a.k.a. the “Coronavirus”) applied to this meeting. As authorized by Governor Newsom’s Executive Order, N-25-20, dated March 12, 2020, the meeting was held via teleconferencing with members of the Commission attending from separate remote locations.

OPEN SESSION CALL TO ORDER: *Commissioner Arnold called the meeting to order at 1:00pm*

- > *Commissioners Present – Jim Arnold, Gary Bradford, Homer Rice, Sally Sokoloski, Melinda Staples*
- > *Excused- Tony Gordon, Francisco Reveles*
- > *Staff Present: Ericka Summers and Robin Timoszyk*
- > *Pledge of Allegiance – omitted*

Public Comment – Items not on the Agenda:

Michele Blake, Executive Director Sutter County Children and Families Commission shared that the Sutter CFC Families Learning In Play (FLIP) program has transitioned to online programming and opened it up limited participation for Yuba county families during the State of Emergency.

Item 1: Discussion/Action

Policies and Procedures During State of Emergency (COVID-19) – Resolution

Public Comment: Julian Barkley-Brinson, Executive Director Rise Up Youth Program for the Performing Arts. He shared concern about completing Mini Grant requirements during the COVID-19 Stay at home Orders. He requested flexibility in delivery methods and timelines.

Adopt a resolution to temporarily lift provisions outlined in the *First 5 Yuba County Policies and Procedures Manual* related to Administrative, Financial, Monitoring and Evaluation to allow First 5 staff to support current or newly funded partners due to the State of Emergency COVID-19. During the discussion period, commissioners indicated the request was reasonable considering the situation.

Resolution Read by Commission Chair

Vote to approve: 5/0

Ayes: Arnold, Bradford Rice, Sokoloski, Staples

Nays: None

Item 2 Discussion/Action

Responsive Discretionary Funds

The commission considered creating a Responsive Need Grant to directly support children 0-5, their families, and childcare providers directly affected by the COVID-19 State of Emergency. The grant would follow similar application process to the existing sponsorship and mini grant funding processes.

Motion to approve the following:

1. Approve the establishment of a Responsive Discretionary Fund up \$20,000 to be used in response and as it directly relates to State of Emergency due to COVID-19 for the remainder of FY 2019/2020.
2. Approve reallocation of unspent funds totaling \$10,000 from the following line items: Salaries- Extra Hire, Special Department Expense, and Professional Services as appropriate and necessary to the Responsive Discretionary Fund (Special Dept. Expense line item) for FY 2019/2020.
3. Allocate up to \$10,000 from the Children's Trust Fund if necessary and appropriate to the Responsive Discretionary Fund (Special Department Expense line item) for FY 2019/2020.

Motion to approve made by Commissioner: Bradford

Second: Commissioner: Sokoloski

Vote: 5/0

Ayes: Arnold, Bradford Rice, Sokoloski, Staples

Nays: None

Item 3 Discussion/Action

Extra-Hire Staff

The commission considered staff request to utilize the existing Extra Hire Student Interns to support essential activities and First 5 Yuba's response during the State of Emergency for COVID-19. This work would be in addition to any Census outreach support already approved by the Commission.

Motion to approve use of Extra Hire Student Interns as needed and allowed within the 19/20 budget for support during COVID-19 Emergency and support with childcare for essential workers.

Motion to approve made by Commissioner: Bradford

Second: Commissioner: Sokoloski

Vote: 5/0

Ayes: Arnold, Bradford Rice, Sokoloski, Staples

Nays: None

Item 4: Discussion

EXECUTIVE DIRECTOR REPORT

ED Summers reviewed the activities and matters regarding COVID-19 Emergency with Commission including the following:

- Both First 5 Yuba and Sutter Children and Families Commission (SCFC) were designated as call center for families to assist with navigating services related to supplies, resources, food and other general items.
- Surveys sent out in partnership w/ CCPC and SCFC to local childcare providers regarding availability, staffing, supply needs and another to essential workers through local human resource departments of essential businesses regarding childcare needs and age groups. Hoping to create a cross walk to link those with need for childcare to access to existing or pop-up childcare. The survey is showing the largest need is in area of school age childcare.
- At state level reviewing policies effecting families & childcare providers that affect workforce, unemployment, what Families First act means to our families, also statewide survey similar to but more comprehensive than local survey. F5CA working with Supply Bank.org regarding potentially providing supplies on a statewide level.
- Thanked partners, interns, and staff for being nimble and flexible in meeting needs of Yuba Co. families

MEETING ADJOURNED AT 1:58PM