

## APPROVED MINUTES

First 5 Yuba County Children and Families Commission  
Draft- Regular Meeting Minutes, August 26, 2021  
\*Virtual\*

**CALL TO ORDER:** *Commissioner Arnold called the meeting to order at 3:31 PM.*

- > Commissioners Present –  
*Commissioner Arnold*  
*Commissioner Staples*  
*Commissioner Sokoloski*  
*Commissioner Reveles*  
*Commissioner Fuhrer – arrived 3:45p – Left 3:57pm*
- > Absent –  
*Commissioner Marshall*
- > Excused –  
*Commissioner Fuhrer*  
*Commissioner Gordon*
- > Staff Present: *Ericka Summers, Robin Timoszyk, Carmen Rodriguez, Rita Baker, and Sarah Kotko*
- > *Pledge of Allegiance: The group passed as the meeting was conducted virtually and no flag was present.*

**PUBLIC COMMENT:** No public comments

### **Item 1: Action- Approval of Minutes for June 24, 2021**

Motion by Commissioner Staples to approve the June 24, 2021 Commission Meeting Minutes.  
Second: Commissioner Reveles

Roll Call Vote:

Ayes: Commissioner Arnold, Staples, Sokoloski, Reveles

Nay/Abstain: None

*Motion approved- June 24, 2021, Commission Meeting Minutes adopted with no revisions.*

**Item 2: Action – Strategic Partner Contracts 2021-2024:** Commissioners reviewed the remaining Strategic Partner agreements for 2021- 2024 with Camptonville Community Partnership for \$105,000; Yuba County Office of Education – Child Development Behavior Consultation for \$270,405; Yuba County Office of Education – Family Resource Center for \$89,308; Yuba Environmental Science Charter Academy for \$75,000; and Yuba County Library for \$36,000. These are the three-year totals.

Motion by Commissioner Sokoloski to approve the Strategic Partner Contracts 2021-2024 with Camptonville Community Partnership, Yuba County Office of Education – Child Development Behavior Consultation, Yuba County Office of Education – Family Resource Center, Yuba Environmental Science Charter Academy, and Yuba County Library.

Second: Commissioner Staples

Roll Call Vote:

Ayes: Commissioner Arnold, Staples, Fuhrer, Sokoloski

Nay: None

Recusal: Dr. Reveles

*Motion to approve FY 2022-2024 Strategic Partner Agreements passed.*

**Item 3: Strategic Partner Contracts 2021-2024:** Commissioners reviewed sole source agreement with Child Care Planning Council of Yuba and Sutter Counties to provide Keys to Quality programming including Early Care and Education professional development. 60k

Motion by Commissioner Sokoloski to approve Strategic Partner contract with Child Care Planning Council of Yuba and Sutter Counties

Second: Commissioner Staples

Roll Call Vote:

Ayes: Commissioner Arnold, Staples, Fuhrer, Sokoloski

Nay: None

Recusal: Dr. Reveles

*Motion approved - Strategic Partner contract with Child Care Planning Council of Yuba and Sutter Counties.*

**Item 4: Request for Qualifications – Communication Plan:** The Commission received information on an RFQ for a communications and engagement plan not to exceed \$25,000. The need for a unified plan was a key part of the public direction when developing the 2021-2026 Strategic Plan. A unified plan will highlight First 5 and our partners as a trusted advocate for the community and link services for children and families. No questions from Commissioners

Motion by Commissioner Sokoloski to direct staff to finalize and release a Request for Qualifications to develop a Communications plan.

Second: Commissioner Staples

Roll Call Vote:

Ayes: Commissioner Arnold, Staples, Sokoloski, Reveles

Nay/Abstain: None

*Motion approved to release RFQ for a Communications Plan*

**Item 5: Discussion- Executive Director Monthly Activity Report**

Executive Director Summers provided the commission with a brief administration, program and special committee's updates and outreach for the months of July, and August 2021.

**Topics included:**

1. Mini Grants were released August 16, 2021
2. Community Outreach
  - a. Peach Festival 7/16 & 17
  - b. Yuba Co. Library Summer Reading Program Celebration 7/31
  - c. National Breastfeeding Awareness event drive thru on 8/4
3. Sponsorships for the end of the FY20/21
  - a. Gold Sox - First 5 Thursdays ended in early August years of age.
  - b. Peach Festival - provided a children's area
4. Supply Distribution 8/25/21 to local childcare providers and preschools
5. First 5 California Family Book Distribution Partnership – will provide additional funds to build our Imagination Library enrollment up to 65% of eligible population (approx. 4,000 children) for the next two years.
6. Packard Foundation Grant – Family Friend Neighbor Digital assistance. Able to use remaining funds to collaborate with YCOE Child Development Behavior Specialist for a video series “Games for Growth” to show parents how to use the games to help build specific social-emotional skills.

**MEETING ADJOURNED AT 4:05 PM**

**Next Commission Meeting is scheduled for October 28, 2021.**