

**FIRST 5 YUBA COUNTY
CHILDREN AND FAMILIES COMMISSION**

**Regular Meeting Agenda (Hybrid – In Person/Virtually)
Thursday, June 23, 2022
3:30p.m. – 5:00p.m.**

**1128 Yuba St.
Marysville CA 95901
Wheatland Room**

The meeting will be also be held virtually in compliance with the requirements of AB 361. Live-cast via [Zoom](#) where members of the public shall have the right to observe and offer public comment. This altered format is in observance of recommendations by state officials that certain precautions be taken, including social distancing, to address the threat of COVID-19.

<https://us02web.zoom.us/j/89944155576?pwd=VEZ4SWw2OEEx2NGRSMIIDSXk5ODEzQT09>

Meeting ID: 899 4415 5576 Passcode: 494623

One tap mobile +16699009128,,89944155576#,,,,*494623# US (San Jose)

ITEM	SUBJECT
	Call to order, roll call, and the Pledge of Allegiance
	Opportunity for Public Comments Items not on the Agenda – Limit five minutes per speaker.
Consent Agenda	All matters listed under Consent Agenda are considered to be routine and can be enacted in one motion
Consent Agenda 1	Resolution Regarding Teleconferencing in Accordance with AB361 The Commission will review the impact of recently adopted AB 361 authorizing the Commission and standing committee meetings to occur via teleconference
Consent Agenda 2	Approval of Minutes of the April 28, 2022, Regular Commission Meeting
<i>Commissioner Recusal Reminder</i>	<i>All Commissioners are reminded to recuse themselves from voting on any agenda item that has a real or perceived conflict of interest.</i>
3 Discussion/Action	Youth For Change Contract: The Commission will review proposed amendment to the current contract with Youth For Change and make recommendations.
4 Discussion/Action	Communications Contract: The Commission will review proposed amendments to the current contract with Sapphire Marketing and make recommendations.
5 Discussion	Olivehurst Public Utility District (OPUD) Contract: The Commission will review the contract proposal from Olivehurst Public Utility District (OPUD) related to increase injury prevention efforts, water safety and recreation among children 0-5 in Yuba County.
6 Discussion/Action	Final Approval of the Annual Budget & Long Range Financial Plan Pursuant to Health and Safety Code Section 130140(d)(3), Commission Policies and Procedures, the Commission will review the long-range financial plan and final draft of the 2021-2022 fiscal year budget.
7 Discussion	Executive Director Monthly Activity Report The Commission will receive information on committees, and operational and program activities.
Adjourn	

If you are planning to attend and need special accommodations, please contact us at (530) 749-4877 at least three days in advance of the meeting. The schedule of future meetings is posted on the Commission's website, www.first5yuba.org.

The next regular Commission meeting will be on August 25, 2022

Agendas, minutes, and supporting material are available for public review at 1114 Yuba Street, Suite 141, Marysville CA. Agendas are posted at the Yuba County Government Center, 915 8th Street, Marysville CA 95901. Please email first5@co.yuba.ca.us to be added to the email distribution list.



BEFORE THE FIRST 5 YUBA COUNTY
CHILDREN AND FAMILIES COMMISSION

RESOLUTION: Authorizing the continuing use of teleconferencing for Commission and standing committee meetings in accordance with AB361 signed into law September 15, 2021

RESOLUTION NO. 22 – 05

WHEREAS, First 5 Yuba County, a California local governmental agency formed under the California Children and Families Act of 1998, conducts its meetings in accordance with the Ralph M. Brown Act (Brown Act) under Government Code section 54950 et seq.; and

WHEREAS, the Brown Act requires all public meetings of local agencies to be publicly noticed in locations where members of the local body will be participating, that such location be open and accessible to the public, and at least a quorum of the members of the legislative body must participate from locations within the boundaries of the territory over which the local body exercises jurisdiction; and

WHEREAS, under AB 361, a local agency may hold a teleconferenced meeting during a proclaimed state of emergency upon a determination, by majority vote, that as a result of the emergency, meeting in person would present imminent risks to the health or safety of attendees; and

WHEREAS, on October 28, 2021, the Commission approved Resolution 22-01; and

WHEREAS, as a condition of extending the use of the teleconferencing provisions beyond Resolution 22-01, the Commission adopted Resolution 22-02 on December 16, 2021; and

WHEREAS, the Commission further extended the use of teleconferencing provisions when it adopted Resolution 22-03 on February 24, 2022; and

WHEREAS, the Commission further extended the use of teleconferencing provisions when it adopted Resolution 22-04 on April 28, 2022; and

WHEREAS, pursuant to AB 361, in order to continue to allow the Commission, and any standing sub-committees under the commission to meet by teleconference under such abbreviated teleconferencing procedures must be renewed at least every thirty (30) days; and

NOW, THEREFORE, BE IT RESOLVED that the First 5 Yuba Commission find as follows:

1. The facts stated in the recitals above are true and correct and the Commission so finds, orders, and determines.

2. The Commission hereby continues resolves and determines that meeting in person would present imminent risks to the health and safety of attendees, and will continue to hold its meetings by teleconference pursuant to AB 361.

3. This resolution shall become effective as of June 23, 2022, and shall apply to meetings of the Commission and meetings of all standing committees of the Commission.

PASSED, APPROVED, AND ADOPTED this 23rd day of June 2022 by the following vote:

AYES: Arnold, Gordon, Reveles, Bradford, Sokoloski, Staples, Thurman

NOES: None

ABSENT: None

ABSTAIN: None

Commission Chair (or Vice Chair)

ATTEST: Ericka Summers
First 5 Yuba Executive Director

DRAFT MINUTES

First 5 Yuba County Children and Families Commission
Regular Meeting (Virtual) Minutes, April 28, 2022

CALL TO ORDER: *Commissioner Gordon called the meeting to order at 3:33 PM.*

> **COMMISSIONERS PRESENT –**

*Commissioner Gordon
Commissioner Sokoloski
Commissioner Arnold
Commissioner Staples
Commissioner Thurman
Commissioner Reveles*

> **STAFF PRESENT –**

*Ericka Summers
Robin Timoszyk
Carmen Rodriguez
Rita Baker
Sarah Kotko*

> **COMMISSIONERS EXCUSED –**

Commissioner Bradford

PLEDGE OF ALLEGIANCE: *The group conducted the Pledge of Allegiance with the flag present.*

PUBLIC COMMENT: *No public comments received.*

1. Consent / Action- Resolution Regarding Teleconferencing in Accordance with AB361

2. Consent / Action- Approval of Minutes for February 24, 2022

Motion by Commissioner Sokoloski to approve the Consent Agenda.

Second: Commissioner Thurman

Roll Call Vote:

Ayes: Commissioner Gordon, Sokoloski, Arnold, Staples, Thurman, and Reveles

Nay/Abstain: None

Motion passed.

3. Discussion/Action: Advisory Committee Member Application

Reviewed the new application for the Advisory Committee Member by the Commissioners.

Motion by Commissioner Sokoloski to approve Denae Rollins' Advisory Committee Member application.

Second: Commissioner Arnold

Roll Call Vote:

Ayes: Commissioner Gordon, Sokoloski, Arnold, Staples, Thurman, and Reveles

Nay/Abstain: None

Motion passed.

4. Special Presentation: Benefits of School Readiness in Yuba County

Honoring Kathy Woods, MJUSD Child Development Director, for what she has done in our community regarding children 0-5 years and their families.

5. Discussion/Action: Policies & Procedure Review- Section 204: Use of Emergency Discretionary Funds

Use of the Emergency Discretionary Funds policy- Ericka Summers stated there is a need to review and update the policy. The Commission agreed that Ericka Summers would go to County Council to ask if the word "declared" would be removed.

Motion by Commissioner Arnold to approve to update to Section 204 to remove the word "declared."

Second: Commissioner Sokoloski

Roll Call Vote:

Ayes: Commissioner Gordon, Sokoloski, Arnold, Staples, Thurman, and Reveles

Nay/Abstain: None

Motion passed.

6. Special Presentation: Olivehurst Public Utility District (OPUD)

John Tillotson, representing the OPUD community pool, is presenting a proposed program budget regarding receiving funding from First 5 Yuba. The pool did not open in 2020 because of COVID; in 2021, it could not open because of structural damage that needed repair. They want to reopen the pool this 2022 summer. Ericka Summers informed the Commissioners that First 5 Yuba currently has a gap in the Strategic Plan regarding recreational engagement and that the pool was funded in the past but not now. Commissioner Arnold favors funding but would like to go back to First 5's budget to see what could be possible. Jim stated that there are the Measure K funds that could relate to public safety. Commissioner Arnold said that it might be beneficial for this program if he also asked County. The Commission wanted to table this until after the next agenda item before giving their answer.

Motion by Commissioner Arnold to approve the Program Budget at a minimum of \$12,000 for FY 2022-2023.

Second: Commissioner Sokoloski

Roll Call Vote:

Ayes: Commissioner Arnold, Gordon, Sokoloski, Staples, and Thurman

Nay/Abstain: None

Motion Passed

7. Discussion/Action: First Reading of the Annual Budget & Long Range Financial Plan

Ericka Summers reviewed the Annual Budget and the Long Range Financial Plan with the Commissioners. She did inform the Commission of the two possible budgets, one with the Flavor Ban Legislation, which will be voted in November 2022, into play and the other without. This is why the Executive Director could not give very accurate numbers. There is a definite deficit of funds in the upcoming FY.

- Shift in administration in First 5 CA which may have caused some delays;
- First 5 CA, Ericka Summers believes that they are shifting the type of grants so local First 5 can use the funds as needed;
- This FY First 5 conserved the remaining Home Visiting funds and rolled it over to the 22/23 to be able to continue the program because of the shortage of funding
- Un expected 5% cola increase this year
- Shift in administration costs for Network fees. Previously part of A-87, but the next 2 years will pay for costs upfront with transition.

Ericka explained that she is currently looking into trying to get the operating expenses reviewed since First 5 Yuba does not use all of the County's amenities, A-87 and the network fees.

Commissioners advised the Executive Director and Commission Chair Tony Gordon to meet with the CAO office to see if the County could advise on budgets or support the First 5 in any way.

8. Discussion- Executive Director Monthly Activity Report

Executive Director Summers provided the commission with a brief administration, program, special committee updates, and outreach.

MEETING ADJOURNED AT 5:06 PM

The next Commission Meeting is scheduled for June 23, 2022.

AGENDA ITEM 3

June 23, 2023

Subject	Subcontract Agreement SC21-101 with Youth for Change as part of First 5 California Home Visiting Coordination Grant
Supporting Document(s)	<ul style="list-style-type: none">• Draft Amendment No, 1 to Agreement SC21-101 with Youth for Change• Exhibit A – Scope of Work• Exhibit B – Budget
Background	<p>First 5 California State Commission approved funding to support Home Visiting Coordination to promote increased cross-agency collaboration and coordination including, but not limited to, local population needs; ensure families are served through efficient, coordinated, evidence-based programs that meet their needs; and promote strong family outcomes.</p> <p>Commission Policies and Procedures Manual, Section 204 – 3.1.3.allows for Sole Source Agreement when “contemplating an effort that has not previously been done in the community and is therefore unable to either develop an RFP with sufficient specificity or to identify potential providers” and “the contractor is familiar with the Commission and is knowledgeable of its unique needs.”</p> <p>Youth 4 Change is connected with Yuba County families through Yuba County CalWORKs Home Visitation, Yuba County CAPS Differential Response, SYBH Community Based Services, and is the Commission’s partner with Dolly Parton’s Imagination Library.</p>
Recommendation	Staff recommends approval of a sole source subcontract agreement in accordance with Commission Policies and Procedures Manual, Section 204 – 3.1.3.
Fiscal Impact	No impact to Prop 10 funds. Up to \$6,920.00 of Home Visiting Coordination Grant Funds for the term of the agreement.
Action Requested	Motion to approve Amendment No. 1 to subcontract agreement with Youth for Change beginning February 1, 2021, ending June 30, 2023, in the amount of \$6,920.00

**SUBCONTRACT AGREEMENT
FIRST 5 YUBA COUNTY CHILDREN AND FAMILIES COMMISSION
AMENDMENT NUMBER ONE (1) TO
AGREEMENT NO: SC21-101**

THIS AGREEMENT ("Agreement") is made this 1 day of July, 2022 by and between the FIRST 5 YUBA COUNTY CHILDREN AND FAMILIES COMMISSION ("Commission"), and YOUTH FOR CHANGE a non-profit organization with its principal business address at P.O. Box 1476 Paradise, CA 95967 ("Provider"), individually referred to herein as a "party" and collectively as the "parties" for HOME VISITING COORDINATION ("Program")

RECITALS

WHEREAS, The COMMISSION entered into the AGREEMENT with the PROVIDER for the purpose of the Home Visiting Coordination Grant sub-contract is to encourage and involve members of the community to support the well-being of Yuba County children by enhancing existing community resources that aim to improve the health and development of infants, toddlers or preschoolers, as detailed in the Commission's strategic plan and in support of the First 5 California Home Visiting Coordination Initiative, and

WHEREAS, First Five California proposed an extension of the Home Visiting Coordination Initiative through June 30, 2023, and

WHEREAS, Commission Staff met and conferred with Provider regarding continuing the Home Visiting Support Subcontract, and

WHEREAS, Provider is amicable to continuing the partnership, and

AGREEMENT

NOW, THEREFORE, in consideration of the mutual conditions, promises, and covenants hereinafter contained, the parties agree as follows:

1. INCORPORATION OF RECITALS

The recitals set forth above, and all defined terms set forth in such recitals and in the introductory paragraph preceding the recitals, are hereby incorporated into this Agreement as if set forth herein in full.

2. CONTRACT TYPE

This Agreement is a cost-reimbursement grant for professional services. Notwithstanding any other provision of this Agreement, in no event shall the cost to Commission for the work to be provided herein exceed the maximum sum of SIX THOUSAND NINE HUNDRED TWENTY DOLLARS (\$6,920.00) without the prior authorization of the Commission.

3. CONTRACT TERM

This Agreement **shall terminate on June 30, 2023**, which means that all work required shall be completed by that date.

4. BUDGET

Provider shall use funds derived from this Agreement as outlined in the Program BUDGET approved by the Commission set forth in EXHIBIT A for the Program written above. Any modifications to specific line items that vary the budgeted line item by more than 10 percent require approval by the Commission.

5. CONTINUATION OF TERMS OF AGREEMENT

Except as expressly modified herein by this First Amendment, all terms and conditions of the Agreement shall remain in full force and effect.

6. AUTHORITY

By signing below, the parties to this Agreement represent that they have the authority to enter into this Agreement and that they agree to abide by the terms and conditions specified above.

IN WITNESS WHEREOF, the parties have executed this Agreement on the date written.

FIRST FIVE YUBA COMMISSION

Commission Chair

Date

YOUTH FOR CHANGE

Chief Executive Officer

Date

Approved as to Form:

Commission Counsel

Date

EXHIBIT A – SCOPE OF WORK Approved 2.25.2021

Agency:	Youth For Change
Project:	Home Visiting Coordination – Local Subcontract
Goal:	Increase coordination and collaboration among home visiting agencies and key stakeholders in the Yuba Sutter area.
Desired Result:	Provide local expertise and support to strengthen local home visiting coordination and alignment of services for residents in Yuba County.

Objective	Service Activity	Description	Responsible Party	Minimum Service Targets
Provide expertise to the Yuba-Sutter Home visiting collaborative related to local home visiting services.	<ol style="list-style-type: none"> Attend monthly Bi-County home visiting Collaborative meetings Provide support and relevant feedback on a local the local Action Plan 	<ol style="list-style-type: none"> Attend monthly meetings Bi-County Home Visiting Collaborative and provide relevant expertise and feedback Regularly engage with first 5 Yuba and other key stakeholders though correspondence (email, phone, in-person) to strategize on implementation Engage in sub committees, meetings, and surveys etc. to provide feedback 	Director of Resource and Community Development, Director of the Strategies Center at Youth for Change	4 hours per month
Work with First 5 staff and local home visiting partners to strengthen local home visiting coordination	<ol style="list-style-type: none"> Assist in identifying local home visiting challenges and barriers Determine capacity of existing home visiting programs to serve additional families. Provide expertise in the development of strategies, tools, referrals etc. to increase access to home visiting. 	<ol style="list-style-type: none"> Engage in local activities (meetings, webinars, workgroups) to provide feedback and expertise on local home visiting program challenges, barriers Identify strategies to overcome local known barriers to family recruitment and retention in local and regional wide home visiting services Support local data collection efforts to determine local needs and possible gaps in services. 	Yuba County CalWORKs Home Visitor Supervisor	4 hours per month

EXHIBIT A - Budget with Justification

Master Grant Name: First 5 California – Home Visiting Coordination

Contract Number: SC 21-101

Subcontract Term: 2/01/2021 - 06/30/2023

Subcontract Agency Name: Youth for Change

Effective Date: February 1, 2021

Project Name: NA

Project Type: Sub Contract

Salaries	Actual FY 2020 - 21	Actual FY 2021- 22	FY 2022- 23	Total Budget
<p>Position Title: Director of Resource and Community Development</p> <p>Description: This position will participate in collaborative meetings, complete requested research re: home visiting, summarize and provide information to participants, and provide support/ assistance to facilitators/ First 5, as requested.</p> <p>Formula: Original: 6-8 hours per month X \$80 Hourly X 18 months = \$11,520</p> <p>Actual FY 20/21: 1-2 hours per month X \$80 hourly X 5 months = \$560.00 (reflects two months with no billable hours)</p> <p>Revised FY 21/22: 1 – 5 hours per month X \$80 X 12 months = \$2,160.00</p> <p>FY 22/23: 1- 5 hours per month X \$80 X 12 months = \$1,608.00</p>	\$560.00	\$2,160.00	\$1,608.00	\$ 4,328.00
<p>Position Title: Home Visitor Supervisor</p> <p>Description: Participate in collaborative meetings and provide input into HV best practices/ what is working well in Yuba County HV.</p> <p>Formula: 2-3 hours per month X \$60 Hourly X 18 months = \$3,240</p> <p>Actual FY 20/21: No hours were billed</p> <p>FY 21/22: 1 – 4 hours per month X \$60 hourly X 12 months = \$1,296.00</p> <p>FY 22/23: 1- 4 hours a month X \$60 hourly X 12 months = \$1,296.00</p>	\$0.00	\$ 1,296.00	\$1,296.00	\$ 2,592.00
Total	\$560.00	\$3,456.00	\$2,904.00	\$ 6,920.00

AGENDA ITEM 4
June 23 2022

Subject	Communication and Engagement- Sapphire Group LLC Contract #ADMIN22-101
Supporting Document(s)	<ul style="list-style-type: none"> • Amendment 1 Contract No. ADMIN22-101
Overview	<p>In accordance with the 2021-20202 Budget, the Commission released a Request for Qualifications (RFQ) in September to establish a unified Communication and Engagement Plan. In October 2021 the Commission approved a contract with Sapphire Group LLC to carry out these functions in alignment with the strategic plan.</p> <p>Due to an increased need for coordination on various communication projects from community partners, community members, and commission staff the project timeline has increased. It is anticipated that services will be complete by August 30, 2022.</p>
Recommendation	It is the recommendation of the Executive Director that the Commission approve Sapphire Group LLC Amendment 1 to Contract No. ADMIN22-101 the contract to allow extension of Communications and Engagement work for the Commission as outlined in the current 2022 Comminutions Plan.
Fiscal Impact	None
Action Requested	Motion extend the Communications and Engagement contract with Sapphire Group LLC to August 31, 2022 and authorize the Executive Director to negotiate terms of the agreement including but not limited to, scope of work, budget, etc., and carry out all administrative duties necessary to execute the agreement.

**FIRST FIVE YUBA COMMISSION
AMENDMENT NUMBER 1 TO CONTRACT NO: ADMIN22-101
BY AND BETWEEN THE
FIRST FIVE YUBA COMMISSION AND Sapphire Group LLC**

THIS First Amendment (Amendment) to Contract No. ADMIN 22-101 ("Agreement") entered into between the First Five Yuba Commission ("Commission"), and Sapphire Group, a Limited Liability Corporation with its principal place of business at 547 Second Street, Yuba City, CA 95991 ("Provider"), on November 1, 2021 is made and entered into this 24th day of June 2022.

RECITALS

WHEREAS, the Commission entered into the Agreement with Provider for the purpose of developing a comprehensive Communication and Engagement Plan to increase awareness and expand the reach of First 5 Yuba programs, partnerships and advocacy campaigns to identify and implement a broad range of effective, innovative, and emerging media strategies to effectively target and reach Yuba County's diverse population, geographic regions and ethnic communities provide sustainable tools, training, and resources that will help sustain effective communications strategies over the next 5 years in alignment with the Strategic Plan; and

WHEREAS, the Provider and First 5 Yuba Country Staff have worked cooperatively to develop the comprehensive Communication and Engagement Plan; and

WHEREAS, First 5 Yuba County Staff, on May 27, 2022, met with Provider to review Provider's performance and outstanding Scope Of Work Objectives; and

WHEREAS, both parties agreed it was in the best interest of the project to extend the Agreement termination date to August 31, 2022; and

AGREEMENT

NOW, THEREFORE, the Commission and Provider agree as follows:

1. **INCORPORATION OF RECITALS.** The recitals set forth above, and all defined terms set forth in such recitals and in the introductory paragraph preceding the recitals, are hereby incorporated into this Agreement as if set forth in full.
2. **CONTRACT TERM.** The length of this Agreement shall extend the contract term for THREE (3) MONTHS and shall terminate on August 31, 2022, which means that all work required by this Agreement shall be completed by that date.
3. **CONTINUATION OF TERMS OF AGREEMENT.** Except as expressly modified herein by this First Amendment, all terms and conditions of the AGREEMENT shall remain in full force and effect.

4. AUTHORITY. By signing below, the parties to this Agreement represent that they have the authority to enter into this Agreement and that they agree to abide by the terms and conditions specified above.

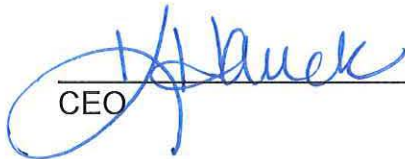
IN WITNESS WHEREOF, the parties have executed this Agreement on the date written.

FIRST FIVE YUBA COMMISSION


Commission Chair

Date

SAPPHIRE GROUP LLC



CEO



Date

AGENDA ITEM 5

June 23, 2022

Subject	Strategic Partner Proposal: Olivehurst Public Utility District (OPUD)
Supporting Document(s)	a) Draft Contract b) Scope of Work c) Budget
Overview	<p>On February 25, 2021, in compliance with the Children and Families First Act of 1998 the Commission adopted the 2021-2026 Strategic Plan.</p> <p>In order to carry out the functions of the strategic plan, the Commission released funding through a competitive Request for Proposal (RFP) process in alignment with the 2021-2026 Strategic Plan. Due to COVID and future uncertainties of the recreation facility OPUD choose not to apply during the normal funding cycle.</p> <p>In April of 2022, Olivehurst Public Utility District (OPUD) submitted a proposal to the Commission related to increased injury prevention efforts, water safety, and recreation among children 0-5 in Yuba County in alignment with the 2021-2026. The proposal was aligned with the commission's <i>Strategic framework - Child Health and Development – Recreation & Enrichment</i>. The Commission at the April 28, 2022 meeting asked the Commission staff to move forward and work with OPUD to develop a finalized proposal and ensure alignment with the current Budget.</p>
Recommendation	After review it was determined that the proposal was aligned with the commission's <i>Strategic Framework</i> - meets desired outcomes of <i>Increased Physical Activity and Safety</i> . Investments were also previously identified as an area of interest for funding in the Long Range Financial Plan. The services as outlined in the scope of work and budget and will benefit children 0-5 and their families.
Fiscal Impact	One year contract up to \$17,000 with option to extend services for up to an additional 3 years.
Action Requested	Motion to approve the contract with OPUD and authorize the Executive Director to negotiate terms of the agreement including but not limited to, scope of work, budget, etc., and carry out all administrative duties necessary to execute the agreement.

**STRATEGIC PARTNERSHIP AGREEMENT
FIRST 5 YUBA COUNTY CHILDREN AND FAMILIES COMMISSION
CONTRACT NO: SP23-101**

THIS AGREEMENT (“Agreement”) is made this 1st day of July, 2022 by and between the FIRST 5 YUBA COUNTY CHILDREN AND FAMILIES COMMISSION (“Commission”), and OLIVEHURST PUBLIC UTILITY DISTRICT, a public agency with its principal place of business at 1970 9TH Avenue, Olivehurst, CA 95961 (“Provider”), individually referred to herein as a “party” and collectively as the “parties” for Aquatics program (“Program”)

RECITALS

WHEREAS, the Commission is authorized by Health and Safety Code Section 130140.1 to make contracts as necessary to implement its strategic plan; and

WHEREAS, the Commission is authorized by those provisions to contract with persons specially trained, experienced, expert, and competent to perform special services in Yuba County; and

WHEREAS, the Commission has adopted a five-year strategic plan to invest Proposition 10 tax dollars into services that promote the early development and well-being of Yuba County children from prenatal to age five; and

WHEREAS, Provider will apply the best industry practices for service delivery to produce outcomes to further the result areas in the Commission’s strategic plan; and

WHEREAS, Provider warrants that it is qualified and agreeable to render the work to execute strategies to further the result areas in the Commission’s strategic plan; and

NOW, THEREFORE, the Commission and Provider agree as follows:

AGREEMENT

1. **INCORPORATION OF RECITALS.** The recitals set forth above, and all defined terms set forth in such recitals and in the introductory paragraph preceding the recitals, are hereby incorporated into this Agreement as if set forth in full.
2. **CONTRACT TYPE.** This Agreement is a cost-reimbursement grant for professional services. Notwithstanding any other provision of this Agreement, in no event shall the cost to Commission for the work to be provided herein exceed the maximum sum of SEVENTEEN THOUSAND DOLLARS (\$17,000.00) without the prior authorization of the Commission.

3. CONTRACT TERM.

- A. Length. This Agreement shall be for a one-year term agreement to begin on the date written above and shall terminate on June 30, 2023, which means that all work required by this Agreement shall be completed by that date.
- B. Start date. Provider agrees to begin work within thirty (30) days of the date written above.
- C. Renewal. This agreement may renew two years from the start date for an additional two years. The Commission must first confirm the Program continues in its strategic plan, contractual requirements have been met, and funding is available. Commission discussion and approval is required for all renewals

4. SCOPE OF WORK

- A. Provider shall use the funds awarded under this Agreement to pay for the services specified in the SCOPE OF WORK – EVALUATION PLAN, approved by the commission set forth in **EXHIBIT A** for the program written above. Any modifications to the Program that are deemed by the Executive Director to significantly impact the Scope of Work require Commission approval.
- B. Provider shall designate a Program Administrator that shall work directly with the Executive Director or his/her designee on the day-to-day performance requirements under this Agreement.
- C. Provider represents that it has, or will secure at its own expense, all personnel required to perform the services identified in the Scope of Work. All such services shall be performed by Provider or under its supervision, and all personnel engaged in the work shall be qualified to perform such services. The Provider shall provide copies of all necessary licensures, certificates, and/or degrees to the Commission.
- D. Provider shall provide all facilities, equipment, personnel, labor, and materials necessary to provide the foregoing services in accord with this Agreement. Provider warrants that it and all its employees have all necessary licenses and/or permits required both by law and all appropriate agencies and agrees to maintain such licenses and permits in effect for the duration of this Agreement. Failure to maintain all the licenses and permits shall be deemed a breach of this Agreement and constitutes grounds for termination of this Agreement by the Commission. In the event of any conflict between any of the provisions of this Agreement (including Exhibits) the provision that requires the highest level of performance from Provider for the Commission's benefit shall prevail.

5. BUDGET.

- A. Provider shall use funds derived from this Agreement as outlined in the Program BUDGET approved by the Commission set forth in **EXHIBIT B** for the Program written above. Any modifications to specific line items that do not vary the budgeted line item by 10 percent or more may be approved by the Executive Director. Any modifications to specific line items that vary the budgeted line item by more than 10 percent require approval by the Commission.
- B. Provider shall work with the Executive Director upon BUDGET approval to develop a detailed BUDGET NARRATIVE as set forth in **EXHIBIT C** to be specific and reflective of expenditures associated with EXHIBIT A and B. Any modifications to specific line items in EXHIBIT B that do not vary the budgeted line item by 10 percent or more may also be modified in EXHIBIT C upon written approval of the Executive Director. Any modifications to specific line items in EXHIBIT B that vary the budgeted line item by more than 10 percent require approval by the Commission.
- C. Budget amendments will be considered annually beginning in Quarter 3 and must be approved by the Commission at a regularly scheduled meeting prior to the start of Quarter 4.
- D. Provider shall budget for and utilize local resources when applicable and available in order to support sustainable and thriving communities.

6. PERFORMANCE MEASURES

- A. Commission shall identify performance measures to be used to evaluate contractual compliance, Provider shall collect data in a format defined by the Executive Director, and outlined in the combined SCOPE OF WORK - EVALUATION PLAN, approved by the Commission set forth in **EXHIBIT A**, with supporting documentation, which may include surveys, registration forms, tracking logs, project milestones as well as any service deliverables or task for which the Provider is responsible and such additional information as the Executive Director may reasonably require, each in a manner that is satisfactory to the Executive Director or his/her designee.
- B. Provider represents that it has, or will secure at its own expense the administrative capacity to manage services performed, to ensure the integrity of data collection according to reporting guidelines prescribed by the Executive Director.
- C. Provider shall participate in any training on data collection and evaluation prescribed by the Executive Director.
- D. Provider shall participate in quarterly Strategic Partner Meetings hosted by the Executive Director in order to support alignment, maximize resources and ensure non-duplication of services.

7. PERFORMANCE MONITORING AND REPORTING

- A. Provider shall provide interim progress reports in a format and timeframe defined by the Executive Director concerning activities as they affect the obligations and purposes of this Agreement. Provider shall submit the required PROGRESS REPORT as prescribed by Executive Director, with supporting documentation, which may include progress toward measurable results; expenditures to date; level of service provided; issues or barriers encountered and how they are being addressed; and the number of participants served. The Executive Director shall provide Provider with the forms and/or access to a database or computer program which Provider is required to use.
- B. Provider shall submit progress reports to Commission staff ten (10) days after the end of the quarter.

PERIOD	REPORTING MONTHS	END OF PERIOD	REPORTS DUE
Quarter 1	July 1 – September 30	September 30	October 10
Quarter 4	April 1 – June 30	June 30	July 10

8. PAYMENT TERM AND FREQUENCY

- A. Subject to Provider’s performance of this Agreement and submission of the required ITEMIZED INVOICE FORM, as prescribed by the Executive Director, with supporting documentation of all purchases, which may include original receipts/invoices and/or general ledger reports and such additional information as the Executive Director may reasonably require, each in a manner that is satisfactory to the Executive Director or his/her designee, to the Commission twenty (20) days after the end of each fiscal quarter, Commission shall reimburse Provider for allowable expenses on a quarterly basis. The required Itemized Invoice Form may be modified by the Executive Director from time to time.
- B. Commission staff will process timely invoices before processing late ones. Any invoice submitted after forty-five (45) days after each fiscal year and/or the final contract period will not be honored by Commission, and Commission shall have no obligation to pay any such amount for the services provided unless Provider has obtained prior written Commission approval to the contrary. Provider assumes full financial liability for services provided outside the terms of this Agreement.

PERIOD	REPORTING MONTHS	END OF PERIOD	INVOICE DUE
Quarter 1	July 1 – September 30	September 30	October 20
Quarter 4	April 1 – June 30	June 30	July 20

9. WITHHOLDING OF PAYMENTS. In the event of an actual or alleged breach of this Agreement, or if the Commission is notified by the general public about concerns about the quality/effectiveness the Program, the Commission reserves the right to withhold payments, and/or identify corrective actions to be made by the Provider, increase monitoring activities, which may include additional site visits and/or partial or full audits of the Program. If performance issues are not rectified to the Executive Director's satisfaction, the Commission holds the right to terminate the Program as outlined in this Agreement.

10. INSURANCE.

- A. General Liability. Provider shall maintain and provide the Commission with proof of a commercial general liability insurance policy in the amount of one million dollars (\$1,000,000) per occurrence and one million dollars (\$1,000,000) aggregate.
- B. Automobile. Where the services to be provided under this Agreement involve or require the use of any type of vehicle by the Provider in order to perform said services, the Provider shall also maintain and provide the Commission with proof of a comprehensive business or commercial automobile liability coverage including non-owned and hired automobile liability in the amount of one million dollars (\$1,000,000).
- C. Worker's Compensation. If required by California law, Provider shall also maintain worker's compensation insurance in accordance with California law, and employer's liability insurance with a limit of no less than one million dollars (\$1,000,000) per occurrence.
- D. Professional Liability of not less than one million dollars (\$1,000,000) as appropriate to the service being rendered, including coverage for medical malpractice, error, and/or omission.
- E. Said policies shall remain in force through the life of this Agreement and shall be payable on an "occurrence" basis unless the Commission specifically consents to a "claims made" basis. Additionally, as to each policy required under this Agreement, Commission shall be named as additional insured by written endorsement subject to approval by the Commission General Counsel. Provider shall also obtain a waiver of subrogation from its insurer as to each policy. Failure to provide and maintain the insurance and related endorsements required by this Agreement will constitute a material breach of the Agreement.
- F. During the term of this Agreement, Provider shall furnish the Executive Director with original endorsements reflecting renewals, changes in insurance companies and any other documents reflecting the maintenance of the required coverage throughout the entire term of this Agreement. The endorsements are to be signed by a person authorized by that insurer to bind coverage on its behalf. Provider shall provide

complete, certified copies of all required insurance policies, including endorsements affecting the coverage required by these specifications.

11. ASSIGNMENT AND SUBCONTRACTS.

- A. Assignment. Provider shall not assign, delegate, or transfer its duties, responsibilities, interests, or any portion of the work to be performed under this Agreement without the prior express written consent of Commission. Any assignment without such approval shall be void and, at Commission's option, shall terminate this Agreement. Any change in the corporate structure of Provider, the governing body of Provider, the management of Provider or the transfer of assets in excess of 10 percent of the total assets of Provider shall be deemed an assignment of benefits under the terms of this Agreement requiring Commission approval.
- B. Subcontracting. Provider shall not subcontract or otherwise assign any portion of the work to be performed under this Agreement without the prior express written consent of Commission. If Commission consents to Provider's hiring of subcontractors, Provider agrees to be fully responsible for their performance. Provider shall give its personal attention to the fulfillment of the provisions of this Agreement by all of its employees and subcontractors, if any, and shall keep the work under its control. Provider shall cause all of the provisions of this Agreement, in its entirety, to be included in and made a part of any subcontract executed in the performance of this Agreement.
- C. All subcontracts, inclusive of service provisions and budgets, shall be in writing and copies provided to Commission within thirty (30) days of execution of the subcontract. Documentation including qualifications, licenses and other supporting documentation as outlined in this agreement shall apply to all subcontracts and be provided to the commission upon contract execution.

12. OWNERSHIP OF DOCUMENTS, WORK PRODUCTS, AND DURABLE GOODS.

- A. All professional and technical documents and information developed under this Agreement, and all work products, including writings, work sheets, reports, and related data, materials, copyrights and all other rights and interests therein, shall become the property of the Commission, and Provider agrees to deliver and assign the foregoing to the Commission, upon completion of the services hereunder or upon any earlier termination of this Agreement. Provider assigns the work products, as and when the same shall arise, for the full terms of protection available throughout the world. In addition, basic data prepared or obtained under this Agreement shall be made available to the Commission without restriction or limitation on their use. No charge will be made for any of the foregoing.
- B. All durable goods and inventory items as defined by Commission policy and acquired under this Agreement shall become the property of the Commission. Provider agrees

to deliver and assign said items to the Commission upon completion of this agreement unless the Commission, at its sole discretion, makes an alternative disposition.

- C. During and following the term of this Agreement, Provider shall not use, distribute or otherwise circulate any of the materials developed pursuant to this Agreement and for which Provider was compensated by the Commission without the express written permission of the Executive Director or his/her designee. All materials will be reviewed within 7-10 business days of receipt, or as soon thereafter as possible, by the Executive Director or his/her designee.
- D. During and following the term of this Agreement, Provider agrees to make the public aware of the benefits of Proposition 10 tax dollars in the community placing the Commission's logo (which is located on the Commission's website) on all materials it distributes or otherwise circulates that were developed pursuant to this Agreement and for which Provider was compensated by the Commission. Provider shall provide Commission staff a copy of all documents with printed logo prior to public distribution and/or 15 days prior to event.

13. NOTICES. All notices regarding the agreement shall be given to Commission in written format at the following location:

FIRST 5 YUBA
1114 Yuba Street, Suite 141
Marysville, CA 95901

Notices shall be given to Provider at the following address:

OLIVEHURST PUBLIC UTILITY DISTRICT
1970 9TH Avenue
Olivehurst, CA 95961

14. SUSTAINABILITY.

- A. Commission shall have no responsibility or obligation to ensure the long-term sustainability of Provider or Provider's program. The ultimate responsibility for sustainability shall be borne by Provider.
- B. Commission anticipates that revenues from Proposition 10 distributed by the First 5 California Children and Families Commission will diminish in the future and that the Commission's annual strategic plan, which is reviewed by the public, may change and/or reprioritize strategy areas as often as every year. For these reasons, Commission cannot and does not guarantee that a program once funded will continue to be funded, even if it is effective in attaining the Commission's goals.

- C. Commission may, if it chooses, be a partner with Provider in exploring any available funding options for a funded program, and may work in a coordinated way with those agencies and individuals administering other fund sources to identify and structure alternative ways to fund Provider. Options for a Provider to pursue to sustain the Program defined in this Agreement include, among others, seeking funds from other private and public sources, including governmental, corporate, and charitable sources, and soliciting donations.
- D. Provider shall develop a written sustainability plan for the Program defined in this Agreement with consultation from the Executive Director where appropriate.
- E. Provider shall fully cooperate with the Executive Director and Commission to address the goals of service integration.

15. **CONTRACT CHANGES CLAUSE.** Notwithstanding any other provision of this Agreement, no changes may be made to this Agreement without the express written authorization of the Executive Director or, in the discretion of the Executive Director, the written consent of the Commission.

16. **INDEMNIFICATION.**

- A. **Definitions.** For purposes of this Section 16, "Provider" shall include Provider, its officers, employees, servants, agents, or subcontractors, or anyone directly or indirectly employed by either Provider or its subcontractors, in the performance of this Agreement. "Commission" shall include Commission, its officers, agents, employees and volunteers.
- B. **Provider to Indemnify Commission.** To the fullest extent permitted by law, Provider shall indemnify, hold harmless, and defend Commission from and against any and all claims, losses, costs or expenses for any personal injury or property damage arising out of or in connection with Provider's alleged negligence, recklessness or willful misconduct or other wrongful acts, errors or omissions of Provider or failure to comply with any provision in this Agreement.
- C. **Scope of Indemnity.** Personal injury shall include injury or damage due to death or injury to any person, whether physical, emotional, consequential or otherwise, Property damage shall include injury to any personal or real property. Provider shall not be required to indemnify Commission for such loss or damage as is caused by the sole active negligence or willful misconduct of the Commission.
- D. **Attorneys' Fees.** Such costs and expenses shall include reasonable attorneys' fees for counsel of Commission's choice, expert fees and all other costs and fees of litigation. Provider shall not be entitled to any refund of attorneys' fees, defense costs or expenses in the event that it is adjudicated to have been non-negligent.

- E. Defense Deposit. The Commission may request a deposit for defense costs from Provider with respect to a claim. If the Commission requests a defense deposit, Provider shall provide it within 15 days of the request.
- F. Waiver of Statutory Immunity. The obligations of Provider under this Section 16 are not limited by the provisions of any workers' compensation act or similar act. Provider expressly waives its statutory immunity under such statutes or laws as to Commission.
- G. Indemnification by Subcontractors. Provider agrees to obtain executed indemnity agreements with provisions identical to those set forth here in this Section 16 from each and every subcontractor or any other person or entity involved in the performance of this Agreement on Provider's behalf.
- H. Insurance Not a Substitute. Commission does not waive any indemnity rights by accepting any insurance policy or certificate required pursuant to this Agreement. Provider's indemnification obligations apply regardless of whether or not any insurance policies are determined to be applicable to the claim, demand, damage, liability, loss, cost or expense.

17. CONFIDENTIALITY.

- A. Provider shall comply with, and will require its officers, employees, agents, sub-Providers and partners to comply with, all applicable Federal and State laws and regulations regarding the confidentiality of applications and records concerning an individual made or kept by the Provider, and shall keep such matters confidential and not open to examination for any purpose not directly connected with the administration of this Agreement or the services required by this Agreement.
- B. Provider shall inform all of its officers, employees, agents, sub-Providers and partners of the above provisions and that any person knowingly and intentionally violating the applicable confidentiality laws and regulations may be guilty of a crime.

18. QUALITY ASSURANCE, PROGRAM REVIEW, INSPECTION, & AUDIT.

- A. Provider shall maintain adequate individualized client records, if applicable, which shall include face-to-face service plans, records of client interviews, case notes, confidentiality releases, referrals and records of services provided by the various professional and paraprofessional personnel, in sufficient detail to permit an evaluation of services. Such records must comply with all appropriate Federal, State, and Commission record maintenance requirements.
- B. Provider shall permit, at any reasonable time, personnel designated by the Executive Director to come on Provider's premises for the purpose of making periodic inspections to evaluate the effectiveness of the services rendered pursuant to this Agreement. Any other provision of this Agreement notwithstanding, at reasonable

times during normal business hours, Commission or Executive Director, and/or their appropriate audit agency or designee, shall have the right to inspect or otherwise evaluate the cost, quality, appropriateness and timeliness of services performed and to audit and inspect any books and records of Provider which pertain to services performed and determinations of amounts payable under this Agreement. Provider shall also furnish the Commission and Executive Director with such additional information as they may reasonably request to evaluate the fiscal and program effectiveness of the services being rendered.

- C. Provider shall maintain on a current basis, complete books and records relating to this Agreement. Such records shall include, but not be limited to, documents supporting all bids, all income, and all expenditures. These documents and records shall be retained for at least three (3) years from the completion of this Agreement. Provider shall permit Commission to audit all books, accounts, or records relating to this Agreement or all books, accounts, or records of any business entities controlled by Provider who participated in this Agreement in any way.
- D. Any audit may be conducted on Provider's premises or, at Commission's option, Provider shall provide all books and records within a maximum of fifteen (15) days upon receipt of written notice from Commission. Provider shall refund any moneys erroneously charged. If Commission requires an audit due to errors on the part of the Provider, Provider shall be liable for the costs of the audit in addition to any other penalty to be imposed.
- E. Should Provider's performance be found to be less than satisfactory at any point in the contract period, they shall be notified by Commission staff of the specific deficiencies. Provider will work, according to existing Commission policy, to develop and implement corrective actions and return to satisfactory standing.
- F. Provider will be notified in writing of their good standing with the Commission upon completion of this Agreement.

19. **LAW, POLICY AND PROCEDURES, LICENSES, AND CERTIFICATES.** Provider agrees to administer this Agreement in accordance with all applicable Commission policies, as well as any local, county, state, and federal laws, rules, and regulations applicable to its operations and shall comply with all laws including, but not limited to, those relevant to wages and hours of employment, occupational safety, fire, safety, health, and sanitation standards and directives, guidelines, and manuals related to this Agreement. All issues shall be resolved using reasonable administrative practices and judgment. Provider shall keep in effect all licenses, permits, notices, and certificates required by law, and by this Agreement.

20. **CHILD ABUSE PREVENTION AND REPORTING.** Provider shall maintain current knowledge of the Child Abuse and Neglect Reporting Act (Penal Code section 11164 et seq.) requiring reporting of suspected abuse. Provider agrees to abide by all obligations, terms, and requirements of these laws and policies.

21. NONDISCRIMINATION.

- A. During the performance of this Agreement, Provider shall not unlawfully discriminate, harass, or allow harassment against any recipient of services, employee, or applicant for employment because of sex, race, color, ancestry, religious creed, national origin, physical disability (including HIV and AIDS), mental disability, medical condition, age, marital status, sexual preference, or use of leave authorized by law. Provider shall ensure that its evaluation and treatment of recipients of services, employees, and applicants for employment are free of such discrimination and harassment. Provider shall comply with the provisions of the Fair Employment and Housing Act (Government Code, Section 12900 et seq.) and the applicable regulations promulgated thereunder (California Code of Regulations, Title 2, Section 7285.0 et seq.). The applicable regulations of the Fair Employment and Housing Commission implementing Government Code, Section 12990 (a-f) set forth in Chapter 5 of Division 4 of Title 2 of the California Code of Regulations are incorporated into this Agreement by reference and made a part hereof as if set forth in full. Provider shall give written notice of its obligations under this clause to labor organizations with which it has a collective bargaining or other agreement.
- B. Provider shall comply with the following: Provisions of Title VI of the Civil Rights Act of 1964 (42 USC § 2000), as amended by the Equal Opportunity Act of March 24, 1972 (P.L. 92-261), Sections 503 and 504 of the Rehabilitation Act of 1973, as amended (29 USC § 794), and all requirements imposed by the applicable Health and Human Services regulations (45 CFR, Part 84); and the Americans with Disabilities Act.
- C. Statement of Compliance. By signing this Agreement, Provider hereby certifies under penalty of perjury, as defined in California law, that Provider has, unless exempted, complied with the nondiscrimination requirements of Government Code Section 12990 and Title 2, California Code of Regulations, Section 8103.

22. RELIGIOUS ACTIVITIES. Provider shall not, when conducting work funded by this Agreement: (A) discriminate against anyone in employment or hiring based on religion; (B) discriminate against any persons served based on religion; nor (C) provide any religious instruction, worship, or counseling.

23. SMOKE-FREE POLICIES. Provider shall prohibit the use of tobacco, marijuana, and e-cigarette (vape) on its premises. "Premises" shall include all property owned, leased, or occupied by Provider, including its offices and day care centers. When applicable, provider shall implement a comprehensive system of care for tobacco screening and referral to cessation services such as the California Smoker's Helpline.

24. POLITICAL ACTIVITIES PROHIBITED. None of the funds, provided directly or indirectly, under this Agreement shall be used for any political activities, specifically including lobbying or to further the election or defeat of any candidate for public office. No funds provided

hereunder shall be utilized in support of any partisan political activities, or activities for or against the election of a candidate for an elected office.

25. RACIAL EQUITY, DIVERSITY & INCLUSION. Provider will strive to enhance institutional practices and procedures that utilize equity to improve outcomes for vulnerable populations. Provider will provide programs, services, and care that integrate and support diversity and inclusion among all families and children ages 0-5. CULTURAL COMPETENCE. Provider shall ensure that participants receive from all staff members' effective, conscious, and respectful care that is provided in a manner compatible with the target populations' cultural health beliefs and practices and their preferred language. Provider shall provide language assistance services to each participant with limited English proficiency, including having bilingual staff and/or interpreter services at all points of contact.

26. QUALITY CARE & PROFESSIONAL DEVELOPMENT. Provider shall ensure that the care and services being provided to the target population are in quality environments and promote developmentally appropriate interactions between adults and children. Care and services provided must align with local First 5 work, First 5 California initiatives (i.e., Improve and Maximize Programs so All Children Thrive IMPACT)) and California Department of Education (CDE) – California Preschool Learning Foundations and California Infant/Toddler Learning and Development Foundations. Provider shall utilize and promote the use of evidence based assessment tools (i.e. Desired Results Developmental Profile (DRDP)) to support the developmental continuum of children from early infancy to kindergarten. Provider shall regularly participate in relevant professional development opportunities offered by Yuba Sutter Colusa Childcare Planning Council.

27. INDEPENDENT PROVIDER. Both parties understand and agree that Provider is an independent contractor and that no relationship of employer-employee exists between the Commission and Provider. Neither Provider nor Provider's assigned personnel shall be entitled to any benefits payable to employees of the Commission.

28. PUBLIC RECORDS ACT. Upon its execution, this Agreement (including all exhibits and attachments) shall be subject to disclosure pursuant to the California Public Records Act.

29. GOVERNING LAW AND CHOICE OF FORUM. This Agreement shall be administered and interpreted under California law as if written by both parties. Any litigation arising from this Agreement shall be brought in the Superior Court of Yuba County. If either party commences any legal action against the other party arising out of this Agreement or the performance thereof, the prevailing party in such action may recover its reasonable litigation expenses, including court costs, expert witness fees, discovery expenses, and attorney's fees.

30. TERMINATION.

- A. Commission may terminate this Agreement for any reason on thirty (30) calendar days' written notice to the Provider. The Provider agrees to cease all work under this Agreement on or before the effective date of any notice of termination.

- B. Either party may terminate this Agreement for a material breach of this Agreement. The other party must notify the defaulting party of such default in writing and provide not less than fifteen (15) days to cure the default. Such notice shall describe the default. If such default is not cured within the fifteen-day period (or such longer period as is specified in the notice), the contract will terminate at the end of the fifteen day period.
- C. This Agreement is subject to the Commission appropriating sufficient funds for the activities required of the Provider pursuant to this Agreement. If the Commission's adopted budget does not appropriate sufficient funds for this Agreement, the Commission may terminate this Agreement by giving thirty (30) days written notice to the Provider, in which event the Commission shall have no obligation to pay Provider any further funds or provide other consideration, and the Provider shall have no obligation to provide any further services under this Agreement.

31. INTEGRATION. This Agreement, including the language preceding the Agreement and the Agreement itself, represents the entire understanding of Provider and Commission as to those matters contained herein and supersedes all prior negotiations, representations, or agreements, both written and oral. This Agreement may be amended only by written instrument signed by the Commission and Provider.

[Remainder of page intentionally left blank.]

32. AUTHORITY. By signing below, the parties to this Agreement represent that they have the authority to enter into this Agreement and that they agree to abide by the terms and conditions specified above.

IN WITNESS WHEREOF, the parties have executed this Agreement on the date written.

FIRST FIVE YUBA COMMISSION

Commission Chair

Date

OLIVEHURST PUBLIC UTILITIES DISTRICT

General Manager

Date

Approved as to Form:

Master Agreement approved as to form via email by Commission Counsel on June 21, 2021

SCOPE OF WORK – EVALUATION PLAN (SOW-EP)

EXHIBIT A

Objective 1:	Increase physical activity and water safety among children aged 0-5 and their families
Goal Area:	All Children are healthy and maintain optimum health
Desired Result:	Increased frequency of physical activity
Primary Target:	Children ages 0 – 5 and their families

	Activity Description	Assigned Staff	Performance Measure/Indicator & Data Source/Assessment Tool	Annual Service Targets (unduplicated)
ACTIVITY 1.1				
Water safety and physical activity	Use no-cost swimming lessons for children aged 0-5 to increase age-appropriate water safety practices		<p>Increase the percent of parents who report instances of physical activity with children</p> <p>The number of children aged 0-5 and parents/caregivers served through use of registration forms.</p> <p>Parent/child profiles and consent (Apricot) – OPUD will provide registration forms to First 5 Yuba for data entry and processing</p>	70 children ages 0-5 unduplicated per year, swim lessons
ACTIVITY 1.2				
Parent-child physical activities	No cost admission for children ages 0-5 during open swim.		<p>The number of children aged 0-5 and parents/caregivers served through use of registration forms.</p> <p>Parent/child profiles and consent (Apricot) – OPUD will provide registration forms to First 5 Yuba for data entry and processing</p>	2040 children ages 0-5, duplicated, per year
ACTIVITY 1.3				
Community and Family Outreach	Coordinate with community partner agencies and participate in promotional activities that encourage the positive effects of behaviors that affect a child’s ability to learn, be active, and stay healthy		Track all activities including but not limited to posters, printed materials, and social media through the use of a workshop/event log	4 events per year

Agency Name: Olivehurst Public Utility District
 Project Title: OPUD Aquatics Program
 Fiscal Lead Contact: John Tillotson, General Manager
 Phone Number: (530) 682-1154
 Email: jtillotson@opud.org

		FISCAL YEAR: 2022 - 2023			
		TOTAL PROGRAM COSTS	APPLICANT FUNDING	IN KIND / OTHER FUNDING	COST TO FIRST 5 YUBA
A. SALARIES & BENEFITS					
FTE	POSITION TITLE				
	Parks Maintenance Supervisor	\$5,000.00	\$5,000.00		\$0.00
	Parks Maintenance Worker	\$3,000.00	\$3,000.00		\$0.00
	Financial Manager	\$5,000.00	\$5,000.00		\$0.00
	Pool Manager & Life Guards	\$28,350.00	\$11,350.00		\$17,000.00
	Office Manager	\$1,000.00	\$1,000.00		\$0.00
	TOTAL SALARIES	\$42,350.00	\$25,350.00	\$0.00	\$17,000.00
	TOTAL BENEFITS	\$2,500.00	\$2,500.00		\$0.00
	TOTAL SALARIES & BENEFITS	\$44,850.00	\$27,850.00	\$0.00	\$17,000.00
B. OPERATING EXPENSES					
	Office Expense	\$2,000.00	\$1,000.00	\$1,000.00	\$0.00
	Program Materials & Supplies (Chemicals, operating & pool supplies, insurance, etc.)	\$22,000.00	\$10,000.00	\$12,000.00	\$0.00
	Travel & Training (mandatory training for Life Guards and Pool Manager)	\$2,000.00	\$1,000.00	\$1,000.00	\$0.00
	Water, Sewer, Communication Utilities	\$2,000.00	\$1,000.00	\$1,000.00	\$0.00
	TOTAL OPERATING EXPENSE	\$28,000.00	\$13,000.00	\$15,000.00	\$0.00
C. SUBCONTRACTS					
	<i>SUBCONTRACTS - AGENCY NAME</i>				
		\$0.00			
		\$0.00			
	TOTAL SUBCONTRACTS	\$0.00	\$0.00	\$0.00	\$0.00
	TOTAL DIRECT PROGRAM COSTS	\$72,850.00	\$40,850.00	\$15,000.00	\$17,000.00
D. INDIRECT COST (%)					
	% of Grant	\$0.00			
	TOTAL INDIRECT EXPENSES	\$0.00			\$0.00
	TOTAL PROGRAM BUDGET	\$72,850.00			\$17,000.00

Budget Narrative

EXHIBIT C

Agency Name: Olivehurst Public Utility District

Project Title: Aquatics Program

Project Period: July 1, 2022 through June 30, 2023

Budget Section	FY 2022 – 2023	1-Year Total
A. Salaries & Benefits	\$17,000.00	\$17,000.00
B. Operating Expenses	\$0.00	\$0.00
C. Indirect Expenses @ 0.00 %	\$0.00	\$0.00
Total Budget	\$17,000.00	\$17,000.00
A. Salaries & Benefits	FY 2022 – 2023	1-Year Total
Title: Seasonal Pool Manager and Lifeguards up to 3 FTE Duties Description: Pool Manager, oversees in-service training and safety auditing programs, ensuring compliance as it relates to staff training and facility operations items. Ensure a safe environment for customers by enforcing rules, mentoring/training guards, and other duties as necessary. Lifeguards, under the general supervision of the Pool Manager, perform activities related to lifeguarding, pool safety, general cashiering, and teaching swim lessons. \$15 - \$20/hr. x 32 hrs./wk. x 9 weeks x 3 FTE staff = \$12,960 - \$17,280 not to exceed \$17,000.00	\$17,000.00	\$34,000.00
B. Operating Expenses	FY 2022 – 2023	1-Year Total
Operating Expenses for this project are not budgeted through First 5 Yuba Funds	\$0.00	\$0.00
Total Operating Expenses:	\$0.00	\$0.00
Total Direct Program Cost:	\$17,000.00	\$17,000.00
C. Indirect Expenses	FY 2022 – 2023	1-Year Total
Indirect Expenses for this project are not budgeted through First 5 Yuba Funds	\$0.00	\$0.00
Total Indirect:	\$0.00	\$0.00
Total Program Budget	\$17,000.00	\$17,000.00

AGENDA ITEM 6

June 23, 2022

Subject	Final Reading- Fiscal Year (FY) 2022-2033 Budget
Supporting Document(s)	A. Budget Narrative B. Prop 10- May 2022 Projections C. 2022-2023 Budget a. Communications Plan Budget b. Help Me Grow Budget D. Long Range Financial Plan
Overview	Pursuant to Health and Safety Code provisions and the County of Yuba Ordinance Code 4.45, the Commission must adopt a budget prior to the start of the fiscal year. This budget uses the most recent Prop 10 projections provided by the Department of Finance from May 2021.
Recommendation	Review final budgets and accept the proposed budget authorizing the Executive Director to perform all operational and administrative duties necessary to implement the strategic plan in FY 2022/2023.
Fiscal Impact	Prop 10 expenditures total \$1,054,343 in FY 22/23 Costs are distributed into 3 categories in the following ways: <ul style="list-style-type: none">• Administrative \$189,714• Program \$753,370• Evaluation \$111,259 Additional non-Prop 10 Revenues (external grants) total: \$336,205
Action Requested	Motion to approve the proposed budget for FY 2022-2023 Motion to approve the Long Range Financial Plan for FY 2022-2026



Draft Budget Narrative Fiscal Year 2022-2023

Pursuant to Health and Safety Code provisions and the County of Yuba Ordinance Code 4.45, the Commission will adopt a budget prior to the start of each fiscal year. This narrative is intended to brief the Commission on projected revenues and provide a draft overview of the program and administrative expenditures for fiscal year (FY) 2022-2023.

REVENUE

Department of Finance (DOF) released Prop 10 projections in May 2021. Overall, tobacco tax revenues have traditionally been declining at a higher rate in recent years. The projected tobacco tax revenue allocation for Yuba County for the current Fiscal Year (FY) 2020-2021 is \$830,327.

Prop 10 Revenue Projections: FY 2021-22: **\$758,625**

New projections from the Department of Finance (DOF) are usually released in May prior to the next FY. Projections to build the 2022-2023 Draft Budget use Projections from May of 2021. Since July of 2018, Prop 56 backfill allocations have been disbursed which are now reflected in the overall projections.

First 5 Yuba uses projections from DOF that reflect a conservative formula and projects revenues based on the Flavor Ban being passed by CA voters in November 2022. (NOTE: non flavor ban revenues are projected to be \$830,089).

Additional Grant Revenues: **\$336,205**

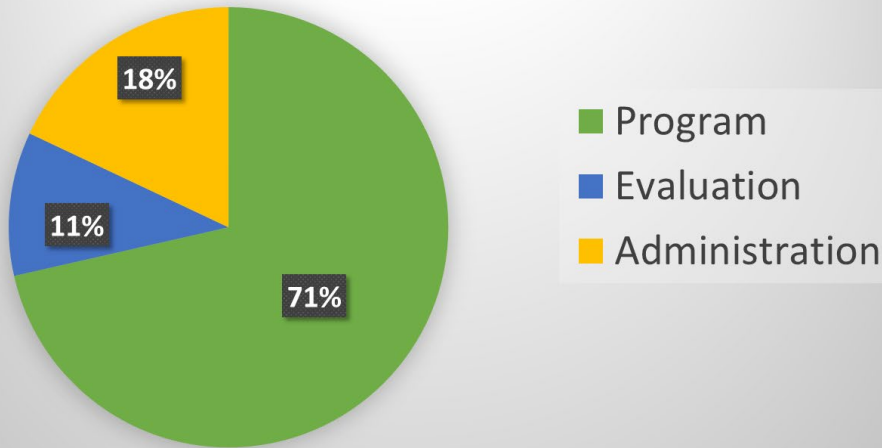
- CDPH- Tobacco \$251,421
- FFCA- Home Visiting: \$40,434
- FFCA IMPACT- \$44,350

ALLOCATED EXPENDITURE CATEGORIES

In compliance with state law, expenditures made by the Commission shall be assigned to one of the three categories: *Administrative, Program and Evaluation*. In compliance with best practices in government finance, and First 5 Yuba Financial Policies & Procedures section 207 the Commission has established an upper limit on administrative expenditures at twenty percent (20%).

The chart below represents total Prop 10 expenditures for FY 21/22 (\$1,054,343) allocated in the following ways: Program \$753,370; Evaluation \$111,259; Administrative \$189,714. In FY 21/22 the Commission's annual administrative operating budget is sixteen percent (18%).

Prop 10 Funds Allocated by Expenditure Category

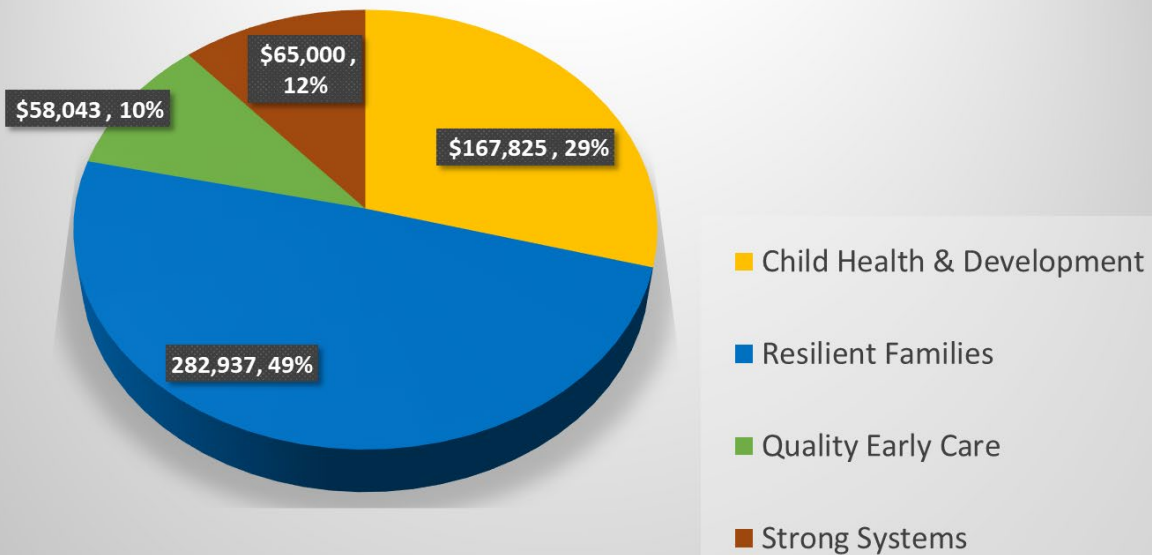


PROP 10 PROGRAM EXPENDITURES

Projected Prop 10 annual program expenditures for the upcoming FY is estimated to be **\$573,805**. The funding is allocated in the following goal areas:

1. Child Health & Development: \$167,825
2. Resilient Families: \$282,937
3. Quality Early Learning: \$58,043
4. Strong Systems: \$65,000

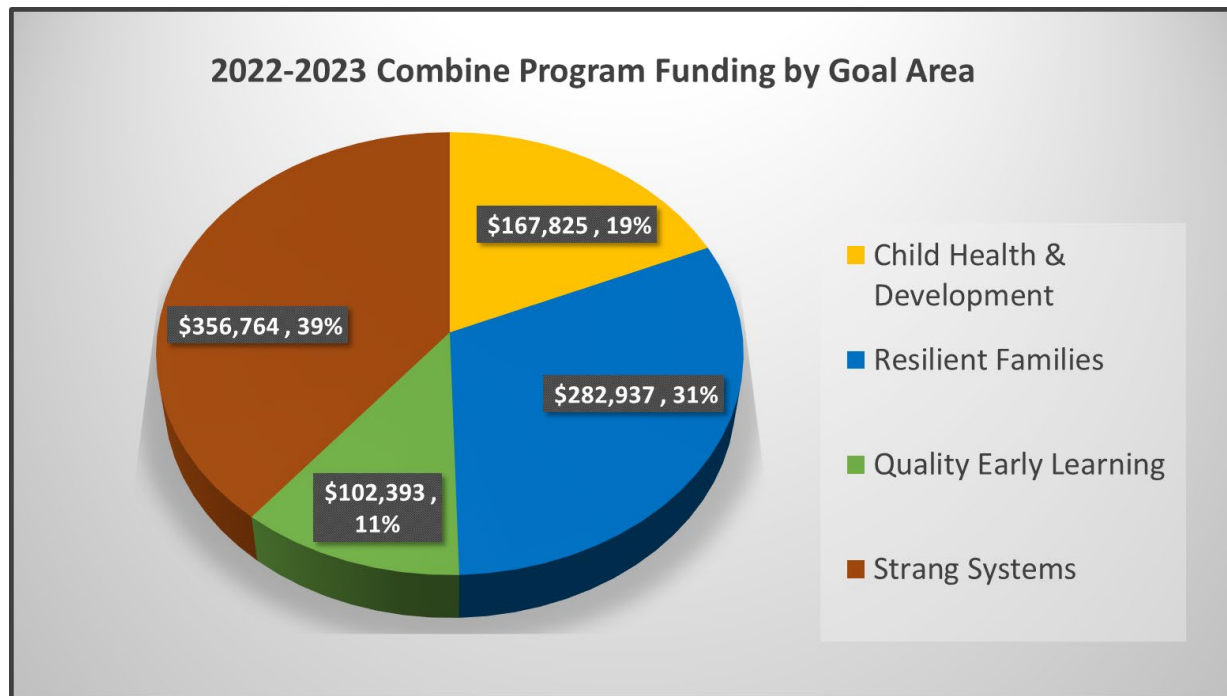
2022-2023 Prop 10 Funding by Goal Area



COMBINE PROGRAM EXPENDITURES

With additional external revenues (grant sources); total projected program investments for the upcoming fiscal year is **\$909,919**. Combine program funding sources are allocated in the following ways:

- Child Health & Development-\$167,825
- Family Functioning - \$282,937
- Quality Early Learning - \$102,393
- Systems of Care - \$356,764



PROPOSED BUDGET HIGHLIGHTS (Prop 10)

Proposed draft budget for the 2022-2023 are summarized below by category.

Revenues:

Revenues are estimated at conservative rates based on Department of Finance annual projections. Although Grant revenues slightly dropped this FY, it is anticipated they will increase in forthcoming FY's. In-Kind costs are projected to be approximately \$26,000 which will offset some revenues loss.

Prop 10 Administrative Costs:

Salaries & Benefits:

Overall salaries and benefits increased **~\$37,888** from the prior FY due to supplemental grant funding.

- Salaries: ~\$22,166, reflects step increased for 3 FTE and projected COLA of 5.0% (not yet finalized by BOS)
- Benefits: ~\$15,722

Other Administrative Costs: Overall increase of \$30,381. Reasons include:

- Increase in county A-87 charges due to increased staffing levels (2.5 to 5 FTE)
- Network Fees increased from ~\$5,000 to ~\$35,000 annually. County Administration will begin charging Network Admin fees up front rather than Retroactive though A-87. Eventually A-87 costs will come down to reflect this change.

Prop 10 Program Expenditures

The projected Prop 10 annual program expenditures for the upcoming FY is estimated to be **\$573,805** which reflects an increased investment of \$25,302.

1. Unspent program funds calculated for rollover in next FY.
2. Increase investment in Recreation programs
3. Decrease investment in Literacy

Evaluation Expenditures

The projected Prop 10 Evaluation expenditures for the upcoming FY is estimated to be **\$47,000**. Costs decrease due to the prior year one time investment and ongoing maintenance of the building and establishment on a new online data platform approved in July 2021.

Executive Director Comments

The proposed draft budget reflects sustainable funding for the next FY, yet remains conservative. Both calculations for revenues and expenditure reflect conservative estimates. Unexpected increases to administrative fees (increase in COLA, Network fees etc.) in addition to a gap in in expected grants funds form First Five CA may lead to an overall deficit in which may result in ~\$30,500.

By recommendation of the commission in April 2022, First 5 staff worked with the CAO's office to review the annual budget to review long term alignment and sustainability. The CAO recommended changes to the budget that allowed for reflection of Carry Over funds to better articulate to the public and commission a more stable and well balanced budget.

FIRST 5 CALIFORNIA COUNTY TAX REVENUE PROJECTIONS FOR 2021-22 THROUGH 2025-26 without Flavor Ban
 UTILIZING DOF MAY REVISE 2021 TOBACCO TAX PROJECTIONS AND
 DOF BIRTH PROJECTIONS FOR CALIFORNIA STATE AND COUNTIES 1990-2040
 UPDATED June 6, 2021

COUNTY	2019 Births ¹	2019 Birthrate	2021-22 TAX REVENUE PROJECTION	2020 Births ¹	2020 Birthrate	2022-23 TAX REVENUE PROJECTION	2021 Births ¹	2021 Birthrate	2023-24 TAX REVENUE PROJECTION	2022 Births ¹	2022 Birthrate	2024-25 TAX REVENUE PROJECTION	2023 Births ¹	2023 Birthrate	2025-26 TAX REVENUE PROJECTION	
1 Alameda	18,197	4.075%	\$12,947,266	18,082	4.029%	\$12,508,053	17,678	4.046%	\$12,239,662	17,492	4.000%	\$11,798,058	17,302	3.974%	\$11,433,440	
2 Alpine	17	0.004%	\$12,096	6	0.001%	\$4,150	12	0.003%	\$8,308	4	0.001%	\$2,698	7	0.002%	\$4,626	
3 Amador	314	0.070%	\$223,413	321	0.072%	\$222,049	336	0.077%	\$232,635	301	0.069%	\$203,019	330	0.076%	\$218,069	
4 Butte	2,149	0.481%	\$1,529,025	2,083	0.464%	\$1,440,896	1,914	0.438%	\$1,325,190	1,958	0.448%	\$1,320,638	1,989	0.457%	\$1,314,363	
5 Calaveras	401	0.090%	\$285,314	392	0.087%	\$271,162	396	0.091%	\$274,177	415	0.095%	\$279,910	411	0.094%	\$271,595	
6 Colusa	249	0.056%	\$177,165	253	0.056%	\$175,010	256	0.059%	\$177,246	273	0.062%	\$184,134	246	0.057%	\$162,561	
7 Contra Costa	11,811	2.645%	\$8,403,591	11,999	2.674%	\$8,300,195	11,898	2.723%	\$8,237,781	12,011	2.747%	\$8,101,217	12,118	2.784%	\$8,007,770	
8 Del Norte	281	0.063%	\$199,933	235	0.052%	\$162,559	239	0.055%	\$165,476	250	0.057%	\$168,621	249	0.057%	\$164,543	
9 El Dorado	1,531	0.343%	\$1,089,315	1,577	0.351%	\$1,090,875	1,748	0.400%	\$1,210,257	1,718	0.393%	\$1,158,762	1,769	0.406%	\$1,168,984	
10 Fresno	14,051	3.147%	\$9,997,364	14,367	3.202%	\$9,938,237	14,115	3.231%	\$9,772,759	14,098	3.224%	\$9,508,863	14,157	3.252%	\$9,355,174	
11 Glenn	398	0.089%	\$283,179	398	0.089%	\$275,313	367	0.084%	\$254,099	391	0.089%	\$263,723	413	0.095%	\$272,917	
12 Humboldt	1,406	0.315%	\$1,000,377	1,371	0.306%	\$948,376	1,277	0.292%	\$884,153	1,287	0.294%	\$868,060	1,208	0.277%	\$798,266	
13 Imperial	2,618	0.586%	\$1,862,721	2,553	0.569%	\$1,766,014	2,509	0.574%	\$1,737,149	2,497	0.571%	\$1,684,184	2,513	0.577%	\$1,660,631	
14 Inyo	191	0.043%	\$135,898	177	0.039%	\$122,438	176	0.040%	\$121,857	168	0.038%	\$113,313	179	0.041%	\$118,286	
15 Kern	12,772	2.860%	\$9,087,348	13,068	2.912%	\$9,039,666	12,809	2.932%	\$8,868,528	12,819	2.931%	\$8,646,199	12,818	2.944%	\$8,470,341	
16 Kings	2,101	0.470%	\$1,494,873	2,206	0.492%	\$1,525,980	2,149	0.492%	\$1,487,896	2,166	0.495%	\$1,460,930	2,119	0.487%	\$1,400,269	
17 Lake	732	0.164%	\$520,822	729	0.162%	\$504,279	701	0.160%	\$485,349	682	0.156%	\$459,997	717	0.165%	\$473,805	
18 Lassen	284	0.064%	\$202,068	245	0.055%	\$169,476	241	0.055%	\$166,860	261	0.060%	\$176,040	241	0.055%	\$159,257	
19 Los Angeles	106,987	23.959%	\$76,121,839	106,450	23.721%	\$73,635,786	102,129	23.377%	\$70,710,739	101,442	23.197%	\$68,420,915	100,114	22.997%	\$66,156,945	
20 Madera	2,066	0.463%	\$1,469,970	2,117	0.472%	\$1,464,415	2,032	0.465%	\$1,406,890	1,968	0.450%	\$1,327,383	1,942	0.446%	\$1,283,305	
21 Marin	2,083	0.466%	\$1,482,066	2,059	0.459%	\$1,424,294	1,945	0.445%	\$1,346,654	1,975	0.452%	\$1,332,104	1,901	0.437%	\$1,256,211	
22 Mariposa	132	0.030%	\$93,919	156	0.035%	\$107,912	135	0.031%	\$93,470	150	0.034%	\$101,172	146	0.034%	\$96,479	
23 Mendocino	926	0.207%	\$658,854	950	0.212%	\$657,154	845	0.193%	\$585,050	929	0.212%	\$626,595	876	0.201%	\$578,875	
24 Merced	3,851	0.862%	\$2,740,008	4,029	0.898%	\$2,787,023	4,017	0.919%	\$2,781,238	4,160	0.951%	\$2,805,850	4,213	0.968%	\$2,784,018	
25 Modoc	89	0.020%	\$63,324	29	0.006%	\$20,060	39	0.009%	\$27,002	47	0.011%	\$31,701	60	0.014%	\$39,649	
26 Mono	128	0.029%	\$91,073	99	0.022%	\$68,482	101	0.023%	\$69,929	111	0.025%	\$74,868	108	0.025%	\$71,368	
27 Monterey	5,882	1.317%	\$4,185,075	5,777	1.287%	\$3,996,185	5,555	1.272%	\$3,846,098	5,551	1.269%	\$3,744,056	5,428	1.247%	\$3,586,910	
28 Napa	1,294	0.290%	\$920,688	1,278	0.285%	\$884,044	1,251	0.286%	\$866,151	1,300	0.297%	\$876,828	1,272	0.292%	\$840,558	
29 Nevada	812	0.182%	\$577,742	828	0.185%	\$572,761	783	0.179%	\$542,123	883	0.202%	\$595,569	842	0.193%	\$556,407	
30 Orange	34,909	7.818%	\$24,837,945	35,201	7.844%	\$24,349,961	34,169	7.821%	\$23,657,485	34,514	7.892%	\$23,279,110	34,660	7.962%	\$22,903,887	
31 Placer	3,660	0.820%	\$2,604,110	3,759	0.838%	\$2,600,253	3,717	0.851%	\$2,573,528	3,932	0.899%	\$2,652,068	4,072	0.935%	\$2,690,843	
32 Plumas	162	0.036%	\$115,264	149	0.033%	\$103,069	153	0.035%	\$105,932	159	0.036%	\$107,243	157	0.036%	\$103,748	
33 Riverside	28,255	6.327%	\$20,103,588	28,908	6.442%	\$19,996,837	28,562	6.538%	\$19,775,383	29,093	6.653%	\$19,622,737	28,969	6.655%	\$19,143,182	
34 Sacramento	18,988	4.252%	\$13,510,066	19,130	4.263%	\$13,232,998	18,755	4.293%	\$12,985,341	18,717	4.280%	\$12,624,300	18,566	4.265%	\$12,268,712	
35 San Benito	791	0.177%	\$562,801	802	0.179%	\$554,776	818	0.187%	\$566,356	789	0.180%	\$532,167	837	0.192%	\$553,103	
36 San Bernardino	28,688	6.424%	\$20,411,670	29,035	6.470%	\$20,084,688	28,594	6.545%	\$19,797,539	28,770	6.579%	\$19,404,879	28,772	6.609%	\$19,013,001	
37 San Diego	38,645	8.654%	\$27,496,130	38,936	8.676%	\$26,933,612	37,782	8.648%	\$26,159,006	37,531	8.582%	\$25,314,025	37,124	8.528%	\$24,532,137	
38 San Francisco	8,396	1.880%	\$5,973,800	8,346	1.860%	\$5,773,267	8,286	1.897%	\$5,736,952	8,099	1.852%	\$5,462,639	8,020	1.842%	\$5,299,745	
39 San Joaquin	10,076	2.256%	\$7,169,129	10,184	2.269%	\$7,044,686	10,272	2.351%	\$7,111,993	10,287	2.352%	\$6,938,408	10,631	2.442%	\$7,025,136	
40 San Luis Obispo	2,464	0.552%	\$1,753,150	2,522	0.562%	\$1,744,570	2,422	0.554%	\$1,676,913	2,541	0.581%	\$1,713,862	2,517	0.578%	\$1,663,274	
41 San Mateo	8,253	1.848%	\$5,872,055	8,157	1.818%	\$5,642,528	7,717	1.766%	\$5,342,995	7,487	1.712%	\$5,049,855	7,154	1.643%	\$4,727,478	
42 Santa Barbara	5,512	1.234%	\$3,921,818	5,456	1.216%	\$3,774,137	5,440	1.245%	\$3,766,476	5,501	1.258%	\$3,710,332	5,662	1.301%	\$3,741,541	
43 Santa Clara	21,100	4.725%	\$15,012,766	20,971	4.673%	\$14,506,492	20,150	4.612%	\$13,951,193	20,022	4.579%	\$13,504,501	19,668	4.518%	\$12,996,931	
44 Santa Cruz	2,395	0.536%	\$1,704,056	2,425	0.540%	\$1,677,471	2,389	0.547%	\$1,654,065	2,462	0.563%	\$1,660,577	2,386	0.548%	\$1,576,707	
45 Shasta	1,876	0.420%	\$1,334,784	1,876	0.418%	\$1,297,705	1,942	0.445%	\$1,344,577	1,917	0.438%	\$1,292,984	1,883	0.433%	\$1,244,317	
46 Sierra	24	0.005%	\$17,076	20	0.004%	\$13,835	20	0.005%	\$13,847	25	0.006%	\$16,862	20	0.005%	\$13,216	
47 Siskiyou	434	0.097%	\$308,793	332	0.074%	\$229,658	361	0.083%	\$249,944	369	0.084%	\$248,884	408	0.094%	\$269,613	
48 Solano	5,053	1.132%	\$3,595,237	5,119	1.141%	\$3,541,020	4,938	1.130%	\$3,418,908	4,886	1.117%	\$3,295,524	4,928	1.132%	\$3,256,502	
49 Sonoma	4,377	0.980%	\$3,114,260	4,333	0.966%	\$2,997,312	4,270	0.977%	\$2,956,407	4,155	0.950%	\$2,802,477	4,164	0.957%	\$2,751,638	
50 Stanislaus	7,295	1.634%	\$5,190,433	7,469	1.664%	\$5,166,610	7,268	1.664%	\$5,032,123	7,271	1.663%	\$4,904,167	7,322	1.682%	\$4,838,496	
51 Sutter	1,255	0.281%	\$892,939	1,249	0.278%	\$863,984	1,218	0.279%	\$843,303	1,320	0.302%	\$890,318	1,343	0.309%	\$887,476	
52 Tehama	788	0.176%	\$556,666	803	0.179%	\$555,278	802	0.184%	\$555,278	808	0.185%	\$544,982	819	0.188%	\$541,208	
53 Trinity	94	0.021%	\$66,882	108	0.024%	\$74,708	97	0.022%	\$67,160	97	0.022%	\$65,425	127	0.029%	\$83,924	
54 Tulare	6,763	1.515%	\$4,811,912	6,944	1.547%	\$4,803,447	6,811	1.559%	\$4,715,711	6,937	1.586%	\$4,678,889	6,927	1.591%	\$4,577,473	
55 Tuolumne	466	0.104%	\$331,562	464	0.103%	\$320,968	479	0.110%	\$331,644	436	0.100%	\$294,075	468	0.108%	\$309,262	
56 Ventura	8,829	1.977%	\$6,281,882	8,819	1.965%	\$6,100,460	8,379	1.918%	\$5,801,342	8,430	1.928%	\$5,685,893	8,426	1.936%	\$5,568,037	
57 Yolo	2,080	0.466%	\$1,479,931	2,203	0.491%	\$1,523,905	2,203	0.504%	\$1,525,284	2,272	0.520%	\$1,532,426	2,324	0.534%	\$1,535,737	
58 Yuba	1,167	0.261%	\$830,327	1,200	0.267%	\$830,089	1,212	0.277%	\$839,149	1,170	0.268%	\$789,145	1,286	0.295%	\$849,810	
TOTALS	446,548	100%	\$317,721,358	448,754	100%	\$310,421,358	436,879	100%	\$302,480,558	437,304	100%	\$294,954,158	435,328	100%	\$287,671,758	
¹ DOF projected births by county.																
FROM REVENUE BREAKDOWN			\$317,721,358				\$310,421,358				\$302,480,558				\$294,954,158	\$287,671,758

FIRST 5 CALIFORNIA COUNTY TAX REVENUE PROJECTIONS FOR 2021-22 THROUGH 2025-26 with Flavor Ban
 UTILIZING DOF MAY REVISE 2021 TOBACCO TAX PROJECTIONS AND
 DOF BIRTH PROJECTIONS FOR CALIFORNIA STATE AND COUNTIES 1990-2040
 UPDATED June 6, 2021

	COUNTY	2019 Births ¹	2019 Birthrate	2021-22 TAX REVENUE PROJECTION	2020 Births ¹	2020 Birthrate	2022-23 TAX REVENUE PROJECTION	2021 Births ¹	2021 Birthrate	2023-24 TAX REVENUE PROJECTION	2022 Births ¹	2022 Birthrate	2024-25 TAX REVENUE PROJECTION	2023 Births ¹	2023 Birthrate	2025-26 TAX REVENUE PROJECTION
1	Alameda	18,197	4.075%	\$12,947,266	18,082	4.029%	\$11,431,210	17,678	4.046%	\$10,313,367	17,492	4.000%	\$9,666,590	17,302	3.974%	\$9,094,446
2	Alpine	17	0.004%	\$12,096	6	0.001%	\$3,793	12	0.003%	\$7,001	4	0.001%	\$2,211	7	0.002%	\$3,679
3	Amador	314	0.070%	\$223,413	321	0.072%	\$202,932	336	0.077%	\$196,023	301	0.069%	\$166,341	330	0.076%	\$173,458
4	Butte	2,149	0.481%	\$1,529,025	2,083	0.464%	\$1,316,846	1,914	0.438%	\$1,116,630	1,958	0.448%	\$1,082,048	1,989	0.457%	\$1,045,478
5	Calaveras	401	0.090%	\$285,314	392	0.087%	\$247,817	396	0.091%	\$231,027	415	0.095%	\$229,341	411	0.094%	\$216,034
6	Colusa	249	0.056%	\$177,165	253	0.056%	\$159,943	256	0.059%	\$149,351	273	0.062%	\$150,868	246	0.057%	\$129,305
7	Contra Costa	11,811	2.645%	\$8,403,591	11,999	2.674%	\$7,585,615	11,898	2.723%	\$6,941,308	12,011	2.747%	\$6,637,629	12,118	2.784%	\$6,369,582
8	Del Norte	281	0.063%	\$199,933	235	0.052%	\$148,564	239	0.055%	\$139,433	250	0.057%	\$138,157	249	0.057%	\$130,882
9	El Dorado	1,531	0.343%	\$1,089,315	1,577	0.351%	\$996,959	1,748	0.400%	\$1,019,785	1,718	0.393%	\$949,417	1,769	0.406%	\$929,839
10	Fresno	14,051	3.147%	\$9,997,364	14,367	3.202%	\$9,082,634	14,115	3.231%	\$8,234,709	14,098	3.224%	\$7,790,966	14,157	3.252%	\$7,441,341
11	Glenn	398	0.089%	\$283,179	398	0.089%	\$251,611	367	0.084%	\$214,108	391	0.089%	\$216,078	413	0.095%	\$217,085
12	Humboldt	1,406	0.315%	\$1,000,377	1,371	0.306%	\$866,729	1,277	0.292%	\$745,003	1,287	0.294%	\$711,234	1,208	0.277%	\$634,961
13	Imperial	2,618	0.586%	\$1,862,721	2,553	0.569%	\$1,613,974	2,509	0.574%	\$1,463,754	2,497	0.571%	\$1,379,915	2,513	0.577%	\$1,320,908
14	Inyo	191	0.043%	\$135,898	177	0.039%	\$111,897	176	0.040%	\$102,679	168	0.038%	\$92,842	179	0.041%	\$94,088
15	Kern	12,772	2.860%	\$9,087,348	13,068	2.912%	\$8,261,423	12,809	2.932%	\$7,472,787	12,819	2.931%	\$7,084,154	12,818	2.944%	\$6,737,522
16	Kings	2,101	0.470%	\$1,494,873	2,206	0.492%	\$1,394,605	2,149	0.492%	\$1,253,729	2,166	0.495%	\$1,196,995	2,119	0.487%	\$1,113,809
17	Lake	732	0.164%	\$520,822	729	0.162%	\$460,865	701	0.160%	\$408,964	682	0.156%	\$376,893	717	0.165%	\$376,877
18	Lassen	284	0.064%	\$202,068	245	0.055%	\$154,886	241	0.055%	\$140,600	261	0.060%	\$144,236	241	0.055%	\$126,677
19	Los Angeles	106,987	23.959%	\$76,121,839	106,450	23.721%	\$67,296,333	102,129	23.377%	\$59,582,187	101,442	23.197%	\$56,059,811	100,114	22.997%	\$52,622,899
20	Madera	2,066	0.463%	\$1,469,970	2,117	0.472%	\$1,338,340	2,032	0.465%	\$1,185,471	1,968	0.450%	\$1,087,574	1,942	0.446%	\$1,020,773
21	Marin	2,083	0.466%	\$1,482,066	2,059	0.459%	\$1,301,674	1,945	0.445%	\$1,134,715	1,975	0.452%	\$1,091,443	1,901	0.437%	\$999,222
22	Mariposa	132	0.030%	\$93,919	156	0.035%	\$98,621	135	0.031%	\$78,759	150	0.034%	\$82,894	146	0.034%	\$76,742
23	Mendocino	926	0.207%	\$658,854	950	0.212%	\$600,578	845	0.193%	\$492,974	929	0.212%	\$513,393	876	0.201%	\$460,452
24	Merced	3,851	0.862%	\$2,740,008	4,029	0.898%	\$2,547,082	4,017	0.919%	\$2,343,523	4,160	0.951%	\$2,298,937	4,213	0.968%	\$2,214,478
25	Modoc	89	0.020%	\$63,324	29	0.006%	\$18,333	39	0.009%	\$22,753	47	0.011%	\$25,974	60	0.014%	\$31,538
26	Mono	128	0.029%	\$91,073	99	0.022%	\$62,587	101	0.023%	\$58,924	111	0.025%	\$61,342	108	0.025%	\$56,768
27	Monterey	5,882	1.317%	\$4,185,075	5,777	1.287%	\$3,652,146	5,555	1.272%	\$3,240,794	5,551	1.269%	\$3,067,645	5,428	1.247%	\$2,853,118
28	Napa	1,294	0.290%	\$920,688	1,278	0.285%	\$807,935	1,251	0.286%	\$729,835	1,300	0.297%	\$718,418	1,272	0.292%	\$668,601
29	Nevada	812	0.182%	\$577,742	828	0.185%	\$523,451	783	0.179%	\$456,803	883	0.202%	\$487,972	842	0.193%	\$442,580
30	Orange	34,909	7.818%	\$24,837,945	35,201	7.844%	\$22,253,623	34,169	7.821%	\$19,934,238	34,514	7.892%	\$19,073,444	34,660	7.962%	\$18,218,328
31	Placer	3,660	0.820%	\$2,604,110	3,759	0.838%	\$2,376,392	3,717	0.851%	\$2,168,502	3,932	0.899%	\$2,172,938	4,072	0.935%	\$2,140,364
32	Plumas	162	0.036%	\$115,264	149	0.033%	\$94,196	153	0.035%	\$89,260	159	0.036%	\$87,868	157	0.036%	\$82,524
33	Riverside	28,255	6.327%	\$20,103,588	28,908	6.442%	\$18,275,269	28,562	6.538%	\$16,663,107	29,093	6.653%	\$16,077,641	28,969	6.655%	\$15,226,969
34	Sacramento	18,988	4.252%	\$13,510,066	19,130	4.263%	\$12,093,742	18,755	4.293%	\$10,941,691	18,717	4.280%	\$10,343,561	18,566	4.265%	\$9,758,842
35	San Benito	791	0.177%	\$562,801	802	0.179%	\$507,014	818	0.187%	\$477,222	789	0.180%	\$436,024	837	0.192%	\$439,952
36	San Bernardino	28,688	6.424%	\$20,411,670	29,035	6.470%	\$18,355,557	28,594	6.545%	\$16,681,776	28,770	6.579%	\$15,899,142	28,772	6.609%	\$15,123,420
37	San Diego	38,645	8.654%	\$27,496,130	38,936	8.676%	\$24,614,843	37,782	8.648%	\$22,042,066	37,531	8.582%	\$20,740,726	37,124	8.528%	\$19,513,480
38	San Francisco	8,396	1.880%	\$5,973,800	8,346	1.860%	\$5,276,235	8,286	1.897%	\$4,834,063	8,099	1.852%	\$4,475,744	8,020	1.842%	\$4,215,551
39	San Joaquin	10,076	2.256%	\$7,169,129	10,184	2.269%	\$6,438,195	10,272	2.351%	\$5,992,698	10,287	2.352%	\$5,684,897	10,631	2.442%	\$5,587,970
40	San Luis Obispo	2,464	0.552%	\$1,753,150	2,522	0.562%	\$1,594,376	2,422	0.554%	\$1,412,998	2,541	0.581%	\$1,404,231	2,517	0.578%	\$1,323,010
41	San Mateo	8,253	1.848%	\$5,872,055	8,157	1.818%	\$5,156,751	7,717	1.766%	\$4,502,108	7,487	1.712%	\$4,137,535	7,154	1.643%	\$3,760,355
42	Santa Barbara	5,512	1.234%	\$3,921,818	5,456	1.216%	\$3,449,214	5,440	1.245%	\$3,173,703	5,501	1.258%	\$3,040,013	5,662	1.301%	\$2,976,116
43	Santa Clara	21,100	4.725%	\$15,012,766	20,971	4.673%	\$13,257,599	20,150	4.612%	\$11,755,535	20,022	4.579%	\$11,064,742	19,668	4.518%	\$10,338,086
44	Santa Cruz	2,395	0.536%	\$1,704,056	2,425	0.540%	\$1,533,054	2,389	0.547%	\$1,393,746	2,462	0.563%	\$1,360,573	2,386	0.548%	\$1,254,153
45	Shasta	1,876	0.420%	\$1,334,784	1,876	0.418%	\$1,185,983	1,942	0.445%	\$1,132,965	1,917	0.438%	\$1,059,390	1,883	0.433%	\$989,761
46	Sierra	24	0.005%	\$17,076	20	0.004%	\$12,644	20	0.005%	\$11,668	25	0.006%	\$13,816	20	0.005%	\$10,513
47	Siskiyou	434	0.097%	\$308,793	332	0.074%	\$209,886	361	0.083%	\$210,608	369	0.084%	\$203,920	408	0.094%	\$214,457
48	Solano	5,053	1.132%	\$3,595,237	5,119	1.141%	\$3,236,167	4,938	1.130%	\$2,880,835	4,886	1.117%	\$2,700,146	4,928	1.132%	\$2,590,304
49	Sonoma	4,377	0.980%	\$3,114,260	4,333	0.966%	\$2,739,267	4,270	0.977%	\$2,491,123	4,155	0.950%	\$2,296,174	4,164	0.957%	\$2,188,722
50	Stanislaus	7,295	1.634%	\$5,190,433	7,469	1.664%	\$4,721,807	7,268	1.664%	\$4,240,160	7,271	1.663%	\$4,018,167	7,322	1.682%	\$3,848,661
51	Sutter	1,255	0.281%	\$892,939	1,249	0.278%	\$789,602	1,218	0.279%	\$710,583	1,320	0.302%	\$729,471	1,343	0.309%	\$705,921
52	Tehama	788	0.176%	\$507,666	803	0.179%	\$467,888	802	0.184%	\$467,888	808	0.185%	\$446,524	819	0.188%	\$430,491
53	Trinity	94	0.021%	\$66,882	108	0.024%	\$68,276	97	0.022%	\$56,590	97	0.022%	\$53,605	127	0.029%	\$66,755
54	Tulare	6,763	1.515%	\$4,811,912	6,944	1.547%	\$4,389,908	6,811	1.559%	\$3,973,546	6,937	1.586%	\$3,833,589	6,927	1.591%	\$3,641,037
55	Tuolumne	466	0.104%	\$331,562	464	0.103%	\$293,335	479	0.110%	\$279,449	436	0.100%	\$240,946	468	0.108%	\$245,995
56	Ventura	8,829	1.977%	\$6,281,882	8,819	1.965%	\$5,575,259	8,379	1.918%	\$4,888,319	8,430	1.928%	\$4,658,664	8,426	1.936%	\$4,428,956
57	Yolo	2,080	0.466%	\$1,479,931	2,203	0.491%	\$1,392,709	2,203	0.504%	\$1,285,233	2,272	0.520%	\$1,255,574	2,324	0.534%	\$1,221,564
58	Yuba	1,167	0.261%	\$830,327	1,200	0.267%	\$758,625	1,212	0.277%	\$707,082	1,170	0.268%	\$646,576	1,286	0.295%	\$675,960
	TOTALS	446,548	100%	\$317,721,358	448,754	100%	\$283,696,558	436,879	100%	\$254,875,758	437,304	100%	\$241,666,958	435,328	100%	\$228,821,358
	¹ DOF projected births by county.															
	FROM REVENUE BREAKDOWN			\$317,721,358			\$283,696,558			\$254,875,758			\$241,666,958			\$228,821,358

**FIRST 5 YUBA COUNTY
COMBINE BUDGET EXECUTIVE SUMMARY
FY 2022/2024**

Expense Summary:			
Revenue Summary	Actual Expenditures 2019-2020	Actual Expenditures 2020-21	Original Budget 2021-2022
Prop 10	791,270	786,150	830,327
Grants	165,848	377,068	469,794
MISC Revenue	4,841	2,373	3,000
Subtotal	\$ 961,959.00	\$ 1,165,591.00	\$ 1,303,121.00
Fund Balance	0	200,376	264,911
Total Revenue:	\$ 961,959.00	\$ 1,365,967.00	\$ 1,568,032.00

Expense Summary			
Salary & Benefits	280,629	348,620	472,802
Services & Supplies	627,631	732,559	817,071
Other Charges	0	0	10,000
Fixed Assets/Cap Improvements			
Other Financing Uses	6,213	6,709	0
A-87 Charges/Reimbursement	12,110	13,168	31,136
Subtotal	\$ 926,583.00	\$ 1,101,056.00	\$ 1,331,009.00

Net Increase + / (Decrease)	\$ 35,376.00	\$ 264,911.00	\$ 237,023.00
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REVENUES & EXPENSE DETAIL	Actual Expenditures 2019-2020	Actual Expenditures 2020-21	Original Budget 2021-2022
Revenue - Prop. 10 (Includes 56)	791,270.00	786,150.00	830,327.00
Revenue - Grant Awards (CDPH, FFCA)	165,848.00	377,068.00	240,206.00
Revenue - Other (Non- Gov't Grants)			229,588.00
Interest Income & SMIF	3,881.00	2,372.00	3,000.00
Outlawed Warrants	960.00	1.00	
Miscellaneous			
Operating Transfer In - from 210 endowment	165,000.00		
Fund Balance (Carry Forward)		200,376.00	264,911.00
TOTAL REVENUE	1,126,959.00	1,365,967.00	1,568,032.00

Salaries - Regular	208,462.00	243,497.00	330,126.00
Extra Help	4,858.00	1,323.00	
Vacation Pay	1,006.00	0.00	
Benefits - Co Share PERS UAL	27,962.00	45,744.00	60,756.00
Benefits - Co Share PERS Normal	13,334.00	17,036.00	22,245.00
PARS	146.00	40.00	
Group Health Insurance	17,847.00	32,518.00	49,170.00
Medicare	3,101.00	3,535.00	4,698.00
Workers Comp Insurance	1,677.00	2,173.00	2,667.00
Life Insurance	254.00	318.00	428.00
Unemployment Insurance	322.00	734.00	963.00
Retiree Healthcare Insurance	1,660.00	1,702.00	1,749.00
Total Salaries & Benefits	280,629.00	348,620.00	472,802.00
Communications	418.00	18,804.00	3,100.00
Insurance	3,716.00	2,792.00	6,400.00
Network Fees	3,750.00	4,876.00	6,697.00
Memberships	3,775.00	3,625.00	5,375.00
Office Expense	9,215.00	12,698.00	12,479.00
Professional Services - Administration	508,670.00	557,273.00	20,538.00
Professional Services - Program	0.00	0.00	625,096.00
Professional Services - Evaluation	0.00	0.00	89,402.00
Publications	0.00	0.00	500.00
Rents & Leases - Equipment	1,663.00	1,663.00	1,663.00
Rents & Leases - Building	13,449.00	18,286.00	25,683.00
Minor Equipment	0.00	33,206.00	10,075.00
Travel	7,276.00	175.00	10,063.00
Total Services & Supplies	627,631.00	732,559.00	817,071.00
Discretionary Responsive Emergency Fund			10,000.00
County Administrative A-87 Charges	12,110.00	13,168.00	31,136.00
Total Other Charges	12,110.00	13,168.00	41,136.00
Compensated Absences	6,213.00	6,709.00	
Total Other Financing Uses	6,213.00	6,709.00	0.00
TOTAL EXPENDITURES	926,583.00	1,101,056.00	1,331,009.00
Net Increase + / (Decrease)	200,376.00	264,911.00	237,023.00

General (prop10)	CTCP	IMPACT	HV-FFCA	Total Combine Budget FY 22/23
758,625				\$ 758,625
	251,421	44,350	40,434	\$ 336,205
3,000	0			\$ 3,000
\$ 761,625.00	\$ 251,421.00	\$ 44,350.00	\$ 40,434.00	\$ 1,097,830
237,023	0	0	0	\$ 237,023
\$ 998,648.00	\$ 251,421.00	\$ 44,350.00	\$ 40,434.00	\$ 1,334,853

290,405	145,045	36,863	36,942	\$ 509,254
710,161	85,670	2,165	4,352	\$ 792,348
10,000	0	0	0	\$ 10,000
0	0	0	0	\$ -
53,778	0	0	0	\$ 53,778
\$ 1,064,343.56	\$ 230,714.72	\$ 39,028.00	\$ 41,293.72	\$ 1,365,380

\$ (65,695.56)	\$ 20,706.28	\$ 5,322.00	\$ (859.72)	\$ (30,527)
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General (prop10)	CTCP	IMPACT	HV-FFCA	Total Combine Budget FY 22/23
758,625.00				\$ 758,625
	251,421.00			\$ 251,421
		44,350.00	40,434.00	\$ 84,784
3,000.00				\$ 3,000
				\$ -
				\$ -
				\$ -
237,023.00				\$ 237,023
998,648.00	251,421.00	44,350.00	40,434.00	\$ 1,334,853

198,156.00	92,742.00	36,863.00	23,096.00	\$ 350,857
				\$ -
0.00				\$ -
39,049.56	23,292.72		6,165.72	\$ 68,508
13,125.00	7,830.00		2,073.00	\$ 23,028
				\$ -
32,189.00	19,200.00		5,082.00	\$ 56,471
2,875.00	1,715.00		454.00	\$ 5,044
2,751.00				\$ 2,751
243.00	146.00		39.00	\$ 428
200.00	119.00		32.00	\$ 351
1,816.00				\$ 1,816
290,404.56	145,044.72	36,863.00	36,941.72	\$ 509,254
1,739.00	561.00			\$ 2,300
5,000.00				\$ 5,000
35,554.00	1,469.00			\$ 37,023
4,500.00	375.00			\$ 4,875
2,500.00	1,968.00	440.00		\$ 4,908
15,000.00				\$ 15,000
563,805.00	27,935.00	1,000.00	4,352.00	\$ 597,092
47,000.00	33,024.00	0.00	0.00	\$ 80,024
500.00				\$ 500
1,663.00				\$ 1,663
17,400.00	15,675.00			\$ 33,075
2,000.00	3,000.00			\$ 5,000
3,500.00	1,663.00	725.00		\$ 5,888
710,161.00	85,670.00	2,165.00	4,352.00	\$ 792,348
10,000.00				\$ 10,000
53,778.00				\$ 53,778
63,778.00	0.00	0.00	0.00	\$ 63,778
				\$ -
0.00	0.00	0.00	0.00	\$ -
1,064,343.56	230,714.72	39,028.00	41,293.72	\$ 1,365,380
(65,695.56)	20,706.28	5,322.00	(859.72)	\$ (30,527)

**FIRST 5 YUBA COUNTY
FIRST 5 COMBINE BUDGET
FY 2022/2023**

	General (prop10)	CTCP	IMPACT	HV-FFCA	Total Combine Budget
Revenue - Prop. 10 (Includes 56)	758,625.00				\$ 758,625.00
Revenue- Grant Awards (CDPH, FFCA)		251,421.00			\$ 251,421.00
Revenue - Other (Non- Gov't Grants)			44,350.00	40,434.00	\$ 84,784.00
Interest Income & SMIF	3,000.00				\$ 3,000.00
Operating Transfer In - from 210 endowment					\$ -
Carry Over	237,023.00				\$ 237,023.00
TOTAL REVENUE	998,648.00	251,421.00	44,350.00	40,434.00	\$ 1,334,853.00

Salaries - Regular	198,156.00	92,742.00	36,863.00	23,096.00	\$ 350,857.00
Benefits - Co Share PERS UAL	39,049.56	23,292.72		6,165.72	\$ 68,508.00
Benefits - Co Share PERS Normal	13,125.00	7,830.00	0.00	2,073.00	\$ 23,028.00
Group Health Insurance	32,189.00	19,200.00	0.00	5,082.00	\$ 56,471.00
Medicare	2,875.00	1,715.00	0.00	454.00	\$ 5,044.00
Workers Comp Insurance	2,751.00	0.00	0.00	0.00	\$ 2,751.00
Life Insurance	243.00	146.00	0.00	39.00	\$ 428.00
Unemployment Insurance	200.00	119.00	0.00	32.00	\$ 351.00
Retiree Healthcare Insurance	1,816.00	0.00	0.00	0.00	\$ 1,816.00
Total Salaries & Benefits	290,404.56	145,044.72	36,863.00	36,941.72	\$ 509,254.00
Communications	1,739.00	561.00			\$ 2,300.00
Insurance	5,000.00				\$ 5,000.00
Network Fees	35,554.00	1,469.00			\$ 37,023.00
Memberships	4,500.00	375.00			\$ 4,875.00
Office Expense	2,500.00	1,968.00	440.00		\$ 4,908.00
Professional Services - Administration	15,000.00				\$ 15,000.00
Publications	500.00				\$ 500.00
Rents & Leases - Equipment	1,663.00				\$ 1,663.00
Rents & Leases - Building	17,400.00	15,675.00			\$ 33,075.00
Minor Equipment	2,000.00	3,000.00			\$ 5,000.00
Travel	3,500.00	1,663.00	725.00		\$ 5,888.00
Responsive Discretionary Emergency- Hold Harmless	10,000.00				\$ 10,000.00
County Administrative A-87 Charges	53,778.00				\$ 53,778.00
Total Operating Expenses	153,134.00	24,711.00	1,165.00	0.00	\$ 179,010.00
Professional Services -Child Health & Development	167,825.00				\$ 167,825.00
Professional Services - Resilient Families	282,937.00				\$ 282,937.00
Professional Services - Quality Early Learning	58,043.00				\$ 58,043.00
Professional Services - Systems of Care	10,000.00				\$ 10,000.00
Professional Services - GRANT Program Supports		27,935.00	1,000.00	4,352.00	\$ 33,287.00
Mini Grant Program	30,000.00				\$ 30,000.00
Community Outreach, Education & Advocacy	15,000.00				\$ 15,000.00
Total Program Strategic Priority Area Expenses	563,805.00	27,935.00	1,000.00	4,352.00	\$ 597,092.00
External Evaluators	25,000.00	33,024.00			\$ 58,024.00
Data System Management- Online Portal	22,000.00				\$ 22,000.00
Professional Services - Evaluation	47,000.00	33,024.00	0.00	0.00	\$ 80,024.00
TOTAL EXPENDITURES	1,054,343.56	230,714.72	39,028.00	41,293.72	\$ 1,365,380.00

Net Increase/(Decrease)	(55,695.56)	20,706.28	5,322.00	(859.72)	\$ (30,527.00)
Operating transfer in from 210 endowment	55,695.56	(20,706.28)	(5,322.00)	859.72	\$ 30,527.00

**COMMUNICATION PLAN BUDGET
FY 2022-2023**

Line Item	Budgeted	YTD	Ending Bal	Notes
New Parents Kits	\$ -			
Community Education & Outreach Special Projects Stipend- (Stipends not to exceed \$500 per project/event)	\$ 500			
Community Education, Outreach & Awareness booth/facility fees, promotional materials for outreach (books, children's engagement & activity materials, crayons etc.), banners, incentive items, food etc.	\$ 3,000			
Community Sponsorships - Community sponsorship grants, and event sponsorship packages (i.e., Bok Kai, YS Fair)	\$ 10,000			
Website & Social Media - Increase readability, cultural appropriateness and reflect current program and policy changes.	\$ 500			
Print Media & Advertising - Local Radio (Eng. & Span), Digital radio (Pandora, Spotify), Out of Home Marketing (i.e., Billboards, Bus shelters), Educational Print materials (brochures, push cards)	\$ 1,000			
TOTAL	\$ 15,000	\$ -	\$ -	

**Help Me Grow Budget 2022/2023
Systems of Care**

Line Item	Budget	YTD	Ending Balance	Notes
Subscription Fees: Brookes Publishing & license, screenings, website (yubakids.org), data collection/resource directory	\$ 2,000		\$ -	
Advertising & Marketing: Design Services, billboards, print educational materials	\$ 2,000		\$ -	
Screening Materials: Ages & Stages kits, resources educational tools. Digital equipment to support program functions, outreach and provider trainings.	\$ 4,000		\$ -	
Event / Training Expenses: Incentive items, training supplies, behavioral modification incentives, food, booth/event fees etc.	\$ 2,000		\$ -	
HMG Affiliation Dues- (not a national associated member)	\$ -	\$ -	\$ -	
TOTAL	\$ 10,000	\$ -	\$ -	

**FIRST 5 CHILDREN AND FAMILIES COMMISSION - YUBA COUNTY
LONG RANGE FINANCIAL PLAN 2021-2026**

	FY 21/22 Projections	FY 22/23 Projections	FY 23/24 Projections	FY 24/25 Projections	FY 25/26 Projections
110 Fund Balance	\$ 45,000	\$ 45,000	\$ 45,000	\$ 45,000	\$ 45,000
210 Fund Balance	\$ 2,281,778	\$ 2,366,405	\$ 2,249,148	\$ 2,017,335	\$ 1,711,407
Beginning of Year Fund Balance	\$ 2,435,166	\$ 2,411,405	\$ 2,294,148	\$ 2,062,335	\$ 1,756,407
REVENUE					
Tobacco Tax (Prop 10 & 56)	\$ 830,327	\$ 758,625	\$ 707,082	\$ 646,576	\$ 675,960
Other Income (In Kind)	\$ 35,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000
Interest Income (110 & 210)	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000
TOTAL REVENUE	\$ 885,327	\$ 803,625	\$ 752,082	\$ 691,576	\$ 720,960
EXPENDITURES					
Program					
Special Needs Services	\$ 35,600	\$ 30,000	\$ 23,000	\$ 25,000	\$ 25,000
Medical & Dental Home	\$ 25,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000
Behavioral Consultations	\$ 90,135	\$ 90,135	\$ 90,135	\$ 90,135	\$ 90,135
Recreation and Enrichment		\$ 17,000	\$ 17,000	\$ 17,000	\$ 17,000
Total Improved Child Health & Development	\$ 150,735	\$ 147,135	\$ 140,135	\$ 142,135	\$ 142,135
Parent Education	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000
School Readiness	\$ 166,768	\$ 171,817	\$ 176,415	\$ 175,000	\$ 175,000
Playgroups & Creative Arts	\$ 35,000	\$ 35,000	\$ 35,000	\$ 35,000	\$ 35,000
Home Visiting					
Improved Family Functioning- Resilient Families	\$ 231,768	\$ 236,817	\$ 241,415	\$ 240,000	\$ 240,000
Workforce Development	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000
Early Learning Programs	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000
Literacy Programs	\$ 36,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 30,000
Quality Early Learning	\$ 71,000	\$ 60,000	\$ 60,000	\$ 60,000	\$ 65,000
Mini Grant Program	\$ 40,000	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000
Community Outreach, Education & Advocacy	\$ 35,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000
HMG Service Coordination& Navigation	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000
Strong Systems of Care	\$ 95,000	\$ 70,000	\$ 70,000	\$ 70,000	\$ 70,000
Salaries & Benefits	\$ 92,948	\$ 96,834	\$ 131,256	\$ 135,592	\$ 139,135
Operating Expenses	\$ 40,047	\$ 60,000	\$ 61,200	\$ 62,424	\$ 63,672
Total Expenditures - Program	\$ 681,498	\$ 670,786	\$ 704,006	\$ 710,151	\$ 719,942
Evaluation					
Professional Evaluation Services	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000
Data Systems	\$ 28,914	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000
Salaries & Benefits	\$ 24,215	\$ 25,565	\$ 30,998	\$ 32,039	\$ 32,770
Operating Expenses	\$ 10,012	\$ 15,000	\$ 15,300	\$ 15,606	\$ 15,918
Total Expenditures - Evaluation	\$ 88,141	\$ 80,565	\$ 86,298	\$ 87,645	\$ 88,688
Administration					
Salaries & Benefits	\$ 89,391	\$ 94,531	\$ 117,092	\$ 121,678	\$ 125,327
Operating Expenses	\$ 50,059	\$ 75,000	\$ 76,500	\$ 78,030	\$ 79,591
Total Expenditures - Administration	\$ 139,449	\$ 169,531	\$ 193,592	\$ 199,708	\$ 204,917
TOTAL EXPENDITURES	\$ 909,088	\$ 920,881	\$ 983,896	\$ 997,504	\$ 1,013,547
Net Change in Fund Balance	\$ (23,761)	\$ (117,256)	\$ (231,814)	\$ (305,928)	\$ (292,587)
END OF YEAR FUND BALANCE	\$ 2,411,405	\$ 2,294,148	\$ 2,062,335	\$ 1,756,407	\$ 1,463,819

AGENDA ITEM 8

June 23, 2022

Subject	Executive Director Activity Report: May-June
Supporting Document(s)	ED Report will be provided prior to the meeting
Overview	The Commission will receive information on committees, First 5 State and Association updates, operational/program activities, and the Executive Director special report.
Discussion	Further discussion upon inquiry
Recommendation	None
Fiscal Impact	None
Action Requested	None

ACTIVITY REPORT

May-June 2022

COMMITTEE UPDATE

Executive Committee (EC) – The EC met via Zoom on June 6, 2022. EC was provided updates and reviewed the June meeting agenda. The EC provided guidance to staff on midyear budget planning, Mini Grant roll out for 22/23 as well as forthcoming contracts.

Advisory Committee (AC) –The AC met June 7, 2022. The committee was provided with an overview of the Mini Grant Program for 22/23 and provided feedback and gave guidance on specific program details including application process, funding amounts, review and evaluation. The committee meets again September 6, 2022.

PROGRAM UPDATE

Strategic Partnership – Strategic Partners continue to implement new programming and shift to meet the needs of families.

Onboarding for Apricot 360 (online data systems) is still ongoing. Partners are beginning to utilize the system with program data. Ongoing new and refresher trainings will continue through August.

Communications Planning: Staff has been working closely with Sapphire LLC. Currently building the website and planning out annual social media calendars. Local videos and plans are finalized. We expect to present the information to the commission in August.

Evaluation-

Online Data Systems Transition

Both ASR and staff has been meeting weekly with Social Solutions Global Inc. We continue to meet and work out new details of our system and strive to meet the needs of first 5 and their partners.

Applied Survey Research

First 5 Yuba has been working diligently with ASR on multiple projects including:

- End of year data collection
- Online data systems build
- Home visiting collaborative data collection
- Building Resilient Families Evaluation components (key informant interviews, parent focus groups, campus observations etc.)

Budget: Tobacco tax revenues for fiscal year 2021-2022 are estimated to be **\$830,327**. Through March of 2022 total revenues = **\$648,504 ~78%** of projection.

Community Outreach, Education and Sponsorship

Community Outreach:

- Kiwanis Fishing Derby – May 21
- OPUD Pools safety Day – June 18- (HHS, OPUD, Yuba Water)
- Camptonville Community Parade - June 25
- Mental Health Awareness (Women/postpartum, Children, Fathers & caregivers)
- New Programs:
 - First 5 Fridays in Partnership with Yuba County Library
 - Caregiver Cafe's @ Merry Mead Housing in Marysville
 - Professional Learning Communities – Home Visitors

Sponsorships:

- Yuba-Sutter Gold Sox : June – August
- Yuba-Sutter Fair June 23-26- Children's area in Franklin Hall Free kids activities
- Marysville Peach Festival: July 15, 16 -partnering with various community agencies such as HHS, LEAD, American Lung Association to share space for outreach to community.

Advocacy Meetings- Staff hosted or attended the following advocacy meetings monthly:

March - April

- Yuba County Children's Wellness and Child Abuse Prevention Council- Monthly
- Prevention Network Planning Meetings
- Child Care Planning Council - Monthly
- Child Care Planning Council – Policy and advocacy committee - Monthly
- BEAS Collaborative - Monthly
- Home Visiting Collaborative- Monthly
- Tri Counties Breast Feeding Alliance- Monthly
- Blue Ribbon Commission - Monthly
- MHSA Advisory Committee

OPERATIONAL UPDATES

First 5 California (F5CA):

1. F5CA is working with the First 5 Association to identify priorities for the remaining funding authorized by the Commission in 2019. Our goal is to announce a new HVC Request for Application by the end of the calendar year for funding from July 1, 2023, through June 30, 2025
2. First 5 CA Family Book Distribution Partnership Program: In August FFCA invested help increase literacy by partnering with local counties to bring more books into the homes of young children. The CFBDP has committed funds to DPIL to build new enrollment to reach 65% of county eligible population and sustain for two years. Meaning all new child enrollments are being funded under this program.
3. SB 1183: Current legislation to enhance DPIL in CA and provide a local Match

4. State Meetings
July 28, 2022 10:00 AM – 4:00 PM

First 5 Association

1. Ongoing monthly First 5 Association teleconferences include:
 - Association Executive Committee
 - Recruitment and personnel Panel
 - Association Network Calls – General information and updates
 - Monthly Communications call - all 58 counties
 - Bi-Monthly Policy Committee – Sac Region Representative
 - Monthly Communications Calls

Monthly Correspondence

First 5 staff continues to work to promote programs and events through our social media pages and list serves. First 5 has established a Padlet and social media outreach continues to grow.

In the Media: Dia De Los Nino's was featured on the front page of the Appeal prior and after the event. A call and email from Supervisor Vasquez commended us on efforts in community engagement and reaching families in underserved areas.

COVID Response:

- First 5 continues to collaborate with Yuba County Health Department to package and distribute Rapid COVID tests to Childcare providers and families with young children in Yuba County. In addition staff provides PPE supplies including sanitizer and masks, as well as child development resources were provided.

EXECUTIVE DIRECTOR – SPECIAL REPORT

- During the month of May- Mental Health Awareness Month - First 5 collaborated with HHS Community Engagement team and Public Health and partners in Sutter County to create awareness about Perinatal Mood and Anxiety Disorders. First 5 hosted the traveling Blue Dot and go to community partners and County Departments to take pictures to spread awareness through social media about the effects and highlight the need for services.
- The Blue Shift Project of Yuba Sutter- June 30 2022 hosting a summit with targeted partners and key stakeholders in Yuba Sutter to understand the needs, challenges, barriers and areas for improvement of services provided in the community.
- Imagination Library:
 - Enrolled **2,060** of the 0-5 population. (957 graduated)
 - Another 879 have graduated from our program.
 - We continuously restock our little free libraries at 5 locations: Loma Rica, Browns Valley, Olivehurst, Edgewater, Wheatland.
 - NEW: collaborating with Yuba Sutter Community Taskforce to provide a small sponsorship to add another Free Little Library to the Olivehurst Park near the OPUD Pool and youth center.

- **Mini Grants 2022-2023- Special Presentation**



Jeff Larson/Appeal-Democrat

Children listen during storytime at the Yuba County Library booth during the second annual Día de los niños event Saturday at POW/MIA Park in Edgewater.

Yuba County hosts Día de los niños event at local park

By Jeff Larson

jl Larson@appeal democrat.com

Día de los niños means day of the child and on the last day of April over 25 Yuba County government agencies celebrated the close of National Child Abuse Prevention Month by providing Yuba-Sutter's next generation with

a party filled with food, fun and a little bit of knowledge.

Día de los niños returned to POW/MIA Park in Edgewater for the first time since the onset of COVID-19 pandemic restrictions. It was hosted in part by the First 5 Yuba County Children and Families Commission alongside

Please see, **EVENT, A4**

EVENT / From A1

many entities that deal with families and children, according to First 5 Program Coordinator Rita Baker.

"We are celebrating our future generation," Baker said. "Anybody who has anything to do with children and families is here today."

First 5 Yuba County Executive Director Ericka Summers said Día de los niños has been celebrated in the state since the late 1990s, and has been gaining more steam in the last five years.

"(It's an opportunity) to celebrate children, culture, diversity and to engage children through literacy," Summers said. "We are a diverse community and all children matter."

Children of all ages were provided a ton of opportunities

to play games with other kids along with opportunities to hear stories from those affiliated with the Yuba County Library. Law enforcement, the probation department, and even a few politicians were present and willing to provide information free of charge for anyone looking to better their lives and families.

Jeannine Friemark, a customer relations supervisor with the Yuba County Department of Child Support Services, said there are many families who do not know what is available to them for free.

Friemark manned a booth dedicated to information about ways to collect child support.

"Our services are available to anyone living in Yuba County," Friemark said.

The program, Friemark said, begins with providing

information for families and individuals looking at how to collect child support. The process begins with establishing a court order, she said.

It's a free alternative to hiring a private attorney that could cost thousands of dollars, Friemark said.

The agency can also provide genetic testing for individuals looking to find out if they are the biological parent of a child in the county, Friemark said.

Friemark said the agency does not provide any information about divorce, custody or visitation cases.

Another highlight of Día de los niños was storytime where families listened to Yuba County librarians read them a story on a rug. Yuba County Library has been running a storytime event since November 2021 at

its facility on Second Street in Marysville.

Sandeep Sidhu, Yuba County Library administrative services officer, said both an English and Spanish storytime event will run each week Monday through Thursday in May. For a complete schedule, visit the Yuba County Library website.

Yuba-Sutter resident Lynn Harrington said it's important to begin some form of literacy with your child as early as 18 months.

Harrington's child, Esidah, is 3 and can already begin to recognize letters to spell her name, Harrington said.

"The key is focus and attention," Harrington said. "That's our language."

There were a number of toddlers present during the event, including one who just began to socialize with other

children this year.

Edgewater resident Alina Sanchez stumbled across Día de los niños when she was walking her two children around the area.

Greyson, 2, who Sanchez referred to as a "COVID baby," because he was born a few months before the pandemic took hold on the world, immediately joined into the play area of the celebration. He hula hooped with other children and went through a makeshift blow-up tunnel set up in a play area.

"Play is important because they are learning how to monitor their emotions and deal with everything," Sanchez said.

Sanchez said the family has attended Playzeum Yuba-Sutter and many other kid-friendly areas in town this year because restrictions were loosening in both counties.



Anna-Lena McGarry is 😊 feeling thankful with Rita Baker and 2 others at Edgewater Pow Mia Park.

42m · Marysville · 🌐

Yesterday we went to a Mommy walking group 😊💕

It was so nice 😊 my littles played with so many kids and had so much fun 😍

The lady who organized this event had nice little snacks for kids and refreshments for us mommy's 😍😊

I made a few new mommy friends 😍🙏 and it was just a wonderful time there 😍🙏

I get more and more connected with other moms and I really enjoy this so much 😍

I can't wait for our next get together ❤️

Thank you Rita Baker for this wonderful event ❤️🙏

