

APPROVED MINUTES

First 5 Yuba County Children and Families Commission
Regular Meeting (Virtual) Minutes, October 28, 2021

CALL TO ORDER: *Commissioner Staples called the meeting to order at 3:31 PM.*

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| <p>> COMMISSIONERS PRESENT –
<i>Commissioner Staples</i>
<i>Commissioner Sokoloski</i>
<i>Commissioner Gordon</i>
<i>Commissioner Reveles</i></p> | <p>> STAFF PRESENT –
<i>Ericka Summers,</i>
<i>Robin Timoszyk</i>
<i>Carmen Rodriguez</i>
<i>Rita Baker</i>
<i>Sarah Kotko</i></p> |
| <p>> COMMISSIONERS EXCUSED –
<i>Commissioner Arnold</i>
<i>Commissioner Fuhrer</i></p> | |

Pledge of Allegiance: The group passed as the meeting was conducted virtually and no flag was present.

PUBLIC COMMENT: No public comments

Item 1: Action- Resolution Regarding Teleconferencing in Accordance with AB361

Motion by Commissioner Sokoloski to comply with newly adopted AB 361.
Second: Commissioner Gordon

Roll Call Vote:

Ayes: Commissioner Staples, Sokoloski, Gordon, and Reveles
Nay/Abstain: None

Motion approved to adopt the resolution authorizing the agency to allow for the Commission and standing committees to participate via teleconference so long as such actions comply with newly adopted AB 361.

Item 2: Action- Approval of Minutes for August 26, 2021

Motion by Commissioner Gordon to approve the August 26, 2021 Commission Meeting Minutes.
Second: Commissioner Sokoloski

Roll Call Vote:

Ayes: Commissioner Staples, Sokoloski, Gordon, and Reveles
Nay/Abstain: None

Motion approved- June 24, 2021, Commission Meeting Minutes adopted with minor edits.

Item 3: Pursuant to Health and Safety Code § 130140 Annual Audit Review:

Public hearing opened and closed. No comments or discussion.

Motion by Commissioner Sokoloski to approve the First 5 Yuba Annual audit FY 20/21.
Second: Commissioner Gordon

Roll Call Vote:

Ayes: Commissioner Staples, Sokoloski, Gordon, and Reveles
Nay: None

Motion to approve First 5 Annual Audit for year ending June 30, 2021 with the ability to amend to expenditures passed.

Item 4: Pursuant to Health and Safety Code § 130140 Annual Report to First 5 CA:

Public hearing opened and closed. No comments or discussions.

Motion by Commissioner Sokoloski to approve 2020/2021 Annual F5CA Report.
Second: Commissioner Gordon

Roll Call Vote:

Ayes: Commissioner Staples, Sokoloski, Gordon, and Reveles

Nay: None

Motion approved 20/21 F5CA Annual Report to the ability to amend.

Item 5: Request for Qualifications – Communication & Engagement:

Ericka gave an overview of the Communications and Engagement RFQ. Applicants were reviewed and scored with both internal and external members. The Proposal selected for recommendation was with Sapphire Group LLC. Ericka provided an overview of the proposal and timeline.

Motion by Commissioner Gordon award Sapphire Group LLC to do the marketing for the Communications and Engagement plan and authorizing the Executive Director to negotiate the terms of the agreement and carry out all administrative duties.

Second: Commissioner Staples

Roll Call Vote:

Ayes: Commissioner Staples, Sokoloski, Gordon, and Reveles

Nay/Abstain: None

Motion approved to award the Communications and Engagement plan to Sapphire Group LLC.

Item 6: MG22-101 – Kayla’s Little Daycare

Motion by Commissioner Sokoloski to approve the Mini Grant application to for Kayla’s Daycare for the Little Free Library.

Second: Commissioner Reveles

Roll Call Vote:

Ayes: Commissioner Staples, Sokoloski, Gordon, and Reveles

Nay: None

Motion approved for Kayla’s Little Daycare’s Mini Grant

Item 7: MG22-102 – Regional Emergency Shelter Team (REST)

Motion by Commissioner Sokoloski to approve the Mini Grant application to REST

Second: Commissioner Reveles

Roll Call Vote:

Ayes: Commissioner Staples, Sokoloski, Gordon, and Reveles

Nay: None

Motion approved REST’s Mini Grant

Item 8: MG22-103 – Marysville Youth and Civic Center

Motion by Commissioner Sokoloski to approve the Mini Grant application to Marysville Youth and Civic Center.

Second: Commissioner Reveles

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Roll Call Vote:

Ayes: Commissioner Staples, Sokoloski, Gordon, and Reveles

Nay: None

Motion approved for Kayla's Little Daycare's Mini Grant

Item 9: MG22-104 – Destiny Waltermire

Motion by Commissioner Sokoloski to approve the Mini Grant application to Destiny Waltermire.

Second: Commissioner Gordon

Roll Call Vote:

Ayes: Commissioner Staples, Sokoloski, Gordon, and Reveles

Nay: None

Motion approved for Destiny Waltermire's Mini Grant

Item 10: MG22-106 – Beale Family Support Booster Club

Motion by Commissioner Sokoloski to approve the Mini Grant application to Beale Family Support Booster Club.

Second: Commissioner Gordon

Roll Call Vote:

Ayes: Commissioner Staples, Sokoloski, Gordon, and Reveles

Nay: None

Motion approved for Beale Family Support Booster Club's Mini Grant

Item 11: MG22-107 – KeAirya Miller / LEAP Academy

Motion by Commissioner Sokoloski to approve the Mini Grant application to KeAirya Miller from LEAP Academy.

Second: Commissioner Gordon

Roll Call Vote:

Ayes: Commissioner Staples, Sokoloski, Gordon, and Reveles

Nay: None

Motion approved for KeAirya Miller's Mini Grant

Item 12: Discussion- Executive Director Monthly Activity Report

Executive Director Summers provided the commission with a brief administration, program and special committee's updates and outreach.

Topics included:

1. Advisory Committee met and gave feedback on the applications of the Communication Plan.
2. Strategic Plan began implementing their programs. They will meet in November in regards to their evaluation reports from the prior year. In December to start the setup for the new online data system.
3. First 5 has been meeting with Social Solutions to establish and build a comprehensive online data system to support evaluation.
4. Prop 10 has not paid but has sent an email stating that the payment for July and August should be coming in soon.
5. Community Outreach
 - a. Car Seat Check at the Library

- b. Halloween Fair in collaboration with the Library.
- 6. Sponsorships for FY21/22
 - a. Child Care Planning Council ECE Fall & Spring Sponsorship
 - b. Marysville Christmas Parade (First 5 float)
- 7. First 5 Yuba County in alignment with the partners in Sutter County are writing a proposal for the American Rescue Plan Funds. Commissioners would like to look at the proposal and give feedback.

Commissioner Sokoloski moved to adjourn. Commissioner Gordon second.

MEETING ADJOURNED AT 4:24 PM

Next Commission Meeting is scheduled for December 16, 2021.