

APPROVED MINUTES

First 5 Commission of Yuba County
Regular Meeting, Thursday June 25, 2020
Virtual

OPEN SESSION CALL TO ORDER: *Commissioner Arnold called the meeting to order at 3:30pm*

- > *Commissioners Present – Jim Arnold, Gary Bradford, Tony Gordon, Sally Sokoloski, Melinda Staples, Homer Rice*
- > *Excused – Francisco Reveles*
- > *Staff Present: Ericka Summers, Robin Timoszyk, Nikki Williams*
- > *Pledge of Allegiance: The group passed as the meeting was held virtually and no flag was present.*

PUBLIC COMMENT:

No public comment.

Item 1: Consent Agenda

Approval of the Minutes of the May 28, 2020 Special Commission Meeting

Motion by Commissioner Bradford to approve minutes as presented

Second: Commissioner Rice

Vote: 6/0

Ayes: Arnold, Rice, Bradford, Gordon, Sokoloski, and Staples

Item 2: Discussion/Action

Final Reading of FY 2020/2021 Budget & Long Range Financial Plan

ES reviewed the 20/21 budget, noting for the Commission that she had used May 2019 projections, with the intention of remaining conservative with this year's budget. ES stated that over 100% of revenues for the year have been received, but that she would like to continue to move forward conservatively. ES reviewed how funds are allocated and how this fits in with the current strategic plan and Long Range Financial Plan. GB noted that the charts included in the budget are helpful.

No questions from the Commission.

Motion by Commissioner Sokoloski to approve the budget for FY 2020/2021

Second: Commissioner Staples

Vote: 6/0

Ayes: Arnold, Rice, Bradford, Gordon, Sokoloski, and Staples

Item 3: Discussion/Action

Sole Source Agreement – Jenson and Smith

ES indicated that Jenson – Smith contract was for 3 years and that she would like to move to sole source. Commissioner Sokoloski asked if the fee would remain the same. Commissioner Staples inquired about the working relationship with First 5. ES responded saying that the fee would be the same and that they have been wonderful to work with.

Motion to approve by Commissioner Bradford

Second: Commissioner Sokoloski

Vote: 6/0

Ayes: Arnold, Rice, Bradford, Gordon, Sokoloski, and Staples

Item 4: Discussion/Action

Sole Source Agreement – Applied Survey Research

ES discussed the impact of COVID-19. ES indicated that Applied Survey Research (ASR) has a history of working with many First 5's in California on their strategic planning and has worked well with First 5 Yuba. ES would like to sole source with ASR.

Motion to approve by Commissioner Bradford

Second: Commissioner Staples

Vote: 6/0

Ayes: Arnold, Rice, Bradford, Gordon, Sokoloski, and Staples

Item 5: Discussion

Mini Grant Timeline

ES reviewed the timeline and discussed how efficient the process for the responsive grants had been, in response to COVID-19. ES discussed how funds may be funneled to make changes to current mini grant process and timeline, to model closely with the responsive grant process.

ES recommended pushing the timeline for the mini grants out. The Commission agrees that this is doable. ES will prepare a more detailed guidelines for the Executive Committee and everything will be prepared for the release of funds by the August 2020.

Item 6: Discussion/Action
Monthly Activity Report

ES discussed current Mini Grants. 4 of 11 have been completed and processed. ES discussed how Mini Grant recipients had been resourceful in getting their programming out virtually, in response to COVID-19. The Mini Grants will be detailed in the annual budget review.

ES discussed questions around revenues and indicated that First 5 CA is hiring an external auditor to look into discrepancies.

Gold Sox season is open and First 5 Yuba and Sutter are co. sponsors.

ES briefly reviewed the new Home Visiting grant.

ES briefly discussed the new nicotine vaping tax and how First 5 CA will be a part of the process of seeing how we fit into the Bill.

Census efforts continue. There has been a hiring delay for the new F/T Office Specialist but the office intern will remain through the end of summer to assist with outreach.

ES talked about the Yuba Enterprise Solutions (YES) team and their efforts to support childcare providers.

ES detailed the major distribution of essential supplies which occurred on June 18th, stating that it was a great success.

First 5 also supported essential workers, providers and families by distributing 400 Developmental Summer Activity Kits.

ES shared with the group that the HMG Coordinator, NW, will not be returning after her contract is up on June 30th. NW spoke briefly about taking time off to care for her children, in response to school changes related to COVID-19 procedures.

MEETING ADJOURNED AT 4:07PM