

APPROVED MINUTES

First 5 Yuba County Children and Families Commission
Regular Meeting (Hybrid) Minutes, December 14, 2023

CALL TO ORDER: Chair-*Commissioner Sokoloski called the meeting to order at 3:34 PM.*

> **COMMISSIONERS PRESENT –**

*Commissioner Sokoloski
Commissioner Bartolome
Commissioner Shaw
Commissioner Gregor
Commissioner Ricardy
Commissioner Staples*

> **COMMISSIONERS EXCUSED –**

Commissioner Messick

STAFF PRESENT –

*Ericka Summers-Executive Director (ED)
Robin Timoszyk
Carmen Rodriguez
Rita Baker
Sarah Kotko*

PLEDGE OF ALLEGIANCE: *The group passed as the meeting was conducted hybrid, and the pledge of allegiance was said with the flag present.*

PUBLIC COMMENT: *No public comments were received.*

1. Consent/Action- Approval of Minutes for October 26, 2023 Regular Commission Meeting

Motion by Commissioner Staples to approve the October 26, 2023 minutes.

Second: Commissioner Bartolome

Roll Call Vote:

Ayes: Commissioner Sokoloski, Bartolome, Shaw, Gregor, Ricardy, Staples

Nay/Abstain: None

Motion carried.

2. Approval of the 2024 Commission Meeting Schedule

Motion by Commissioner Bartolome to adopt the 2024 Commission and Committee Meeting Schedule.

Second: Commissioner Staples

Roll Call Vote:

Ayes: Commissioner Sokoloski, Bartolome, Shaw, Gregor, Ricardy, Staples

Nay/Abstain: None

Motion carried.

3. Pursuant to County Ordinance- Article VI, Section 2, Appoint Chair and Vice Chair

The Commissioners discussed options and asked Commissioner Sokoloski if she would continue to be the Chair for the FY 2024 year, and she accepted the nomination. Additional, it was discussion for the position of Vice Chair, and they nominated Melissa Shaw.

Motion to nominate Commissioner Sokoloski as Chair for FY 2024 by Commissioner Gregor.

Second: Commissioner Staples

Motion by Commissioner Sokoloski to elect Commissioner Shaw as Vice Chair for 2024.

Second: Commissioner Gregor

Roll Call Vote:

Ayes: Commissioner Sokoloski, Bartolome, Shaw, Gregor, Ricardy, Staples

Nay/Abstain: None

Motion carried.

4. External Grant Revenues

Executive Director Summers (ED) gave a brief summary of new grant resources coming into First 5 over the next six months, to fill gaps in resources and access for families. A mid year budget will be presented once revenues come in.

Motion by Commissioner Staples to approve the additional revenue sources and to authorize the ED to negotiate terms and of agreement including but not limited to, scope of work, budget, etc., and carry out all administrative duties necessary to execute the agreements and implement services.

Second: Commissioner Ricardy

Roll Call Vote:

Ayes: Commissioner Sokoloski, Bartolome, Ricardy, Staples

Abstain: Commissioner Gregor and Commissioner Shaw

Motion carried.

5. Prop 10 Funding Delay

Executive Director Summers (ED) gave an update on the current status of Prop 10 disbursements. Due to unforeseen delays in revenues from Prop10 disbursements from California Department of Tax and Fee Administration and other grants, First 5 has experienced some cash flow issues. In this FY, \$220,000 transferred from the Trust account to the 110 account to process payments. Because it is unclear if funding delays will continue the ED offered a couple of different options that would ensure cash flow and maintain daily operations. Fiscal conservation is highlighted overall due to the revenue decline since the passage of the Flavors ban.

Motion by Commissioner Gregor to accept option A.2- Transfer up to \$300,000 from the trust account to operating 110 account to cover continued delays and continue daily fiscal operations.

Second: Commissioner Shaw

Roll Call Vote:

Ayes: Commissioner Sokoloski, Bartolome, Gregor, Ricardy, Staples, Shaw

Motion carried.

6. Presentation from Applied Survey Research – Annual Evaluation Report

Maria Usacheva gave a presentation of FY 2022-2023 Annual Evaluation.

*Commissioner Gregor left at 4:50 pm.

7. Discussion: Executive Director Monthly Activity Report

Since the presentation lasted longer than expected, the Executive Director Summers (ED) provided the activity report, plus the FY22-23 Evaluation Report Presentation and will be sent out following the meeting.

MEETING ADJOURNED AT 5:08 PM

The next Commission Meeting is scheduled for February 22, 2024.