

**FIRST 5 YUBA COUNTY
CHILDREN AND FAMILIES COMMISSION**

Regular Meeting
Thursday, December 12, 2024
Yuba County Sheriff's Department – Community Room
720 Yuba Street, Marysville, CA 95901
3:30p.m. – 5:00p.m.

This meeting will be held in compliance with the requirements of AB 361(Government Code 54953(e)) - and will not include in person public attendance. Members of the public may observe the meeting and provide comments to the Board via email, Zoom (internet-based option) or telephone as described below. The Public's health and well-being are the top priority for the First 5 Yuba County Children & Families Commission, and you are urged to take all appropriate health safety precautions.

The meeting will be live-cast via [Zoom](#) where members of the public shall have the right to observe and offer public comment. This altered format is in observance of the recommendation by state officials that certain precautions be taken, including social distancing, to address the threat of COVID-19.

Join Zoom Meeting

<https://us02web.zoom.us/j/84078755890?pwd=SDcvWjRITFM4Y0lzSUdRQnlzRDE4Zz09>

Meeting ID: 840 7875 5890 | Passcode: 795711

One tap mobile: +16699009128,84078755890#,,,,*795711# US (San Jose)

ITEM	SUBJECT
	Call to order, roll call and the Pledge of Allegiance
	Opportunity for Public Comments Items not on the Agenda – Limit five minutes per speaker.
<i>Consent Agenda</i>	<i>All matters listed under Consent Agenda are considered to be routine and can be enacted in one motion</i>
Consent Agenda 1	Approval of Minutes of the October 24, 2024, Regular Commission Meeting
2	Approval of the 2025 Calendar Year Commission Meeting Schedule
<i>Commissioner Recusal Reminder</i>	<i>All Commissioners are reminded to recuse themselves from voting on any agenda item that has a real or perceived conflict of interest.</i>
3 Discussion/Action	Pursuant to County Ordinance- Article VI, Section 2, Appoint Chair and Vice Chair - The Commission shall annually elect a chairperson and vice-chairperson (prior to each calendar year) who shall serve for a term of one year.
4 Discussion/Action	Supplemental Funding Opportunity- The Commission will receive updates and staff will solicit feedback regarding additional funding opportunities for services and programs targeting children 0-5 in Yuba County.
5 Discussion/Action	Contract Extension - The Commission will receive updates, and staff will solicit feedback regarding a contract Extensions with Yuba County Health and Human Services.
6 Discussion	Presentation from Applied Survey Research – Annual Evaluation Report The Commission will receive a summary presentation of programs and contracts ending FY 2023-2024 from Applied Survey Research.

<p align="center">7 Discussion</p>	<p>Executive Director Monthly Activity Report - The Commission will receive information on committees and operational and program activities.</p>
<p align="center">Closed Session</p>	<p>Employment– Performance Evaluation- Discussion pursuant to Government Code Section 54957.</p>
<p align="center">Adjourn</p>	

If you are planning to attend and need special accommodations, please contact us at (530) 749-4877 at least three days in advance of the meeting. The schedule of future meetings is posted on the Commission's website, www.first5yuba.org .

The next regular Commission meeting will be on February 27, 2025

Agendas, minutes and supporting material are available for public review at 1114 Yuba Street, Suite 141, Marysville CA. Agendas are posted at the Yuba County Government Center, 915 8th Street, Marysville CA.
Please email first5@co.yuba.ca.us to be added to the email distribution list.

DRAFT MEETING MINUTES

PUBLIC SESSION

Call to Order at 3:32 p.m.

Roll Call-

-Commissioners and Staff Present: Chair- Sally Sokoloski, Vice-Chair- Melissa Shaw, Jamie Bartolome, Melinda Staples, Matt Ricardy, Don Blaser (Jon Messick's Alternate), Rob Gregor, Executive Director (ED)- Ericka Summers, Robin Timoszyk, Sarah Kotko, and Carmen Rodriguez

*****Public Comment:** None

1 Consent Agenda: Approval of August 22, 2024, Commission Meeting Minutes.

- Motion by Commissioner Shaw to approve the August 22, 2024, Commission Meeting Minutes.
- Second by Commissioner Staples.
 - Roll Call Vote
 - Ayes: Commissioner Sokoloski, Shaw, Bartolome, Staples, Ricardy, and Gregor.
 - Abstained: Commissioner Blaser
- Motion carried.

2 External Grant Awarded: The Commission reviewed additional grant funding award from Yuba County Health and Human Services to subcontract to First 5 to carry out services outlined in the Office of Traffic Safety Grant through September 2025.

- Motion by Commissioner Ricardy to approves the continuation the CA Office of Traffic Safety Program.
- Second by Commissioner Sokoloski.
 - Roll Call Vote
 - Ayes: Commissioner Sokoloski, Bartolome, Staples, Ricardy, Gregor, and Blaser.
 - Abstained: Commissioner Shaw
- Motion carried.

External Grant Awarded: The Commission reviewed additional grant funding award from Partnership Health Plan. Partnership is awarding First 5 Yuba \$150,000 to support the mission of First 5 Yuba and build infrastructure to increase access to services for Medi-Cal patients through December 2025.

- Motion by Commissioner Staples to accept the additional OTS revenue and approve the ED to negotiate terms of the agreement with Partnership Health Plan.
- Second by Commissioner Bartolome.
 - Roll Call Vote
 - Ayes: Commissioner Sokoloski, Shaw, Bartolome, Staples, Ricardy, Gregor and Blaser.
 - Nay/Abstain: None
- Motion carried.

3 Public Hearing for Annual Audit Review: Commissioner Sokoloski opened the Public Hearing at 3:54 p.m. No Comments. Public Hearing closed at 3:55 p.m. There were no findings in the Annual Audit. The draft Annual Audit was included.

- Motion by Commissioner Shaw to approve the First 5 Yuba annual audit for fiscal year ending June 30, 2024.
- Second by Commissioner Bartolome.

- Roll Call Vote
 - Ayes: Commissioner Sokoloski, Shaw, Bartolome, Staples, Ricardy, Gregor, and Blaser.
 - Nay/Abstain: None
- Motion carried.

4 First 5 CA Annual Report Review: Commissioner Sokoloski opened the Public Hearing at 4:02 p.m. No Comments. Public Hearing closed at 4:02 p.m. The ED reviewed First 5 CA Annual Report with the Commission.

- Motion by Commissioner Shaw to approve the First 5 CA Annual Audit for fiscal year ending June 30, 2024.
- Second by Commissioner Ricardy.
 - Roll Call Vote
 - Ayes: Commissioner Sokoloski, Shaw, Bartolome, Staples, Ricardy, Gregor, and Blaser.
 - Nay/Abstain: None
- Motion carried.

5 Executive Director Monthly Activity Report: ED gave the commission a brief update on administration, program, special committee, and outreach activities.

The meeting was adjourned at 4:29 p.m.

Next Regular Commission Meeting: Thursday, December 12, 2024, 3:30 p.m. - 5:30 p.m.

2025 MEETING SCHEDULE

	EXECUTIVE COMMITTEE	COMMISSION	AGENDA ITEMS
February	Monday, Feb 3, 2025 9:30 – 10:30 a.m. Virtual – Zoom	Thursday, Feb 27, 2025 3:30 – 5:30 p.m. 1128 Yuba Street Youth for Change	<ul style="list-style-type: none"> • F5 California Annual Report Review • Mid-Year Budget Revisions • Review of Strategic Plan 2021-26 • Reminder – Form 700 Due April 1
April	Monday, April 7, 2025 9:30 – 10:30 a.m. Virtual – Zoom	Thursday, Apr 24, 2025 3:30 – 5:30 p.m. 1128 Yuba Street Youth for Change	<ul style="list-style-type: none"> • First reading of Annual Budget and the Long Range Financial Plan • Policy and Procedure Revisions • Bylaws Revisions
June	Monday, Jun 2, 2025 9:30 – 10:30 a.m. Virtual – Zoom	Thursday, Jun 26, 2025 3:30 – 5:30 p.m. 1128 Yuba Street Youth for Change	<ul style="list-style-type: none"> • Final Approval of Annual Budget • Final Approval of Long Range Financial Plan • Approval of Contract Authorization
August	Monday, Aug 4, 2025 9:30 – 10:30 a.m. Virtual – Zoom	Thursday, Aug 28, 2025 3:30 – 5:30 p.m. 1128 Yuba Street Youth for Change	<ul style="list-style-type: none"> • Release Mini Grant Funds (if not done in June) • Approval of Purchase Orders
October	Monday, Oct 6, 2025 9:30 – 10:30 a.m. Virtual – Zoom	Thursday, Oct 23, 2025 3:30 – 5:30 p.m. 1128 Yuba Street Youth for Change	<ul style="list-style-type: none"> • Public Hearing - Annual Audit Review • Public Hearing- Annual Report Submission Review • Mini Grant Review
December	Monday, Dec 1, 2025 9:30 – 10:30 a.m. Virtual – Zoom	Thursday, Dec 11, 2025 3:30 – 5:30 p.m. 1128 Yuba Street Youth for Change	<ul style="list-style-type: none"> • Annual Evaluation Report Review • First 5 Yuba Staff Review (closed session) • Election of Officers • Adopt Meeting Schedule 2026

All meetings are subject to change. Members of the public can call 530-749-4877 to verify date, time, and location (virtual or in person). Currently All meeting are being conducted Hybrid.

ADVISORY COMMITTEE

1:00 pm to 2:00 pm | 1st Tuesday of Every Quarter

The Advisory Committee is established pursuant to the provisions of the California Health and Safety Code, Section 130145.

	Date Time Location	Agenda Items	Notes
January	Tuesday, January 7, 2025 1:00pm – 2:00pm Zoom	<ul style="list-style-type: none"> • Annual Evaluation Report Review • Budget update • Membership • Adopt meeting calendar 	•
March	Tuesday, March 4, 2025 1:00pm – 2:00pm Zoom	<ul style="list-style-type: none"> • Strategic Plan Progress • Review Assignments from the Commission 	•
June	Tuesday, June 3, 2025 1:00pm – 2:00pm Zoom	<ul style="list-style-type: none"> • Strategic Plan Progress • FY 25/26 Mini Grant Planning 	•
September	Tuesday, September 2, 2025 1:00pm – 2:00pm Zoom	<ul style="list-style-type: none"> • Review Assignments from the Commission • Review Mini Grant Program and Review Policies 	•

AGENDA ITEM 3
December 14, 2023

Subject	Appointment First 5 Commission Chair according to County Ordinance
Supporting Document(s)	Commission bylaws Article VI - Officers
Overview	Pursuant to County Code of Ordinance 4.45.090 the Commission shall elect an Executive committee composed of a Chair and Vice Chair who shall serve for a minimum term of one calendar year. Each position may serve a maximum of two years consecutively.
Recommendation	Elect a Chair and Vice Chair for calendar year 2025
Fiscal Impact	None
Action Requested	Nominate Chair and Vice Chair then elect Chair and Vice Chair

AGENDA ITEM 4
December 12, 2024

Subject	Supplemental Funding Opportunity- The Commission will receive updates and staff will solicit direction regarding additional funding sources to enhance programs targeting children 0-5 in Yuba County.
Supporting Document(s)	<ol style="list-style-type: none"> 1. Staff Report 2. Draft Contract Amendments 3. Draft SOW/Budget Change
Overview	<p>The Families First Prevention Services Act (FFPSA) passed Congress and was signed into law in 2018. FFPSA, for the first time, allowed federal Title IV-E funds to be used for child abuse prevention, rather than exclusively supporting the foster care system. The focus of the federal program is to provide prevention services for children “at imminent risk” of entering the foster care system.</p> <p>In 2021, California established its own Families First Prevention Services (FFPS) program by amending the Welfare and Institutions Code (WIC §16585 through §16589.) California’s FFPS program adds its own block grant to fund a more comprehensive child maltreatment prevention program in California counties that includes child maltreatment prevention services to the general population, prevention services to those at-risk of abuse or neglect, as well as those at imminent risk of entering the foster care system.</p>
Discussion	<p>The local County Prevention Plan (CPP) serves as our local strategic map to implement prevention services and resources as legislated by the Families First Prevention Services Act. The CPP identified target populations and lays out a plan for primary, secondary and tertiary services for specific target populations in targeted geographic areas.</p> <p>The Executive Director will present how Families First Prevention Services Act resources will leverage First 5 Yuba delivery systems and investments to enhance and sustain current services deliver both by First 5 and Strategic Funded Partners</p>
Recommendation	Approve
Action Requested	Motion to accept additional revenues as identified in the CPP in the amount of <u>\$113,500</u> through June 2026 and authorize the Executive Director to negotiate terms of the agreement including but not limited to, scope of work, budget, etc., and carry out all administrative duties necessary to execute the agreement(s) and implement services.



Staff Report- Item 4
2024-2026 Supplemental Funding Opportunities
December 12, 2024

BACKGROUND

Since inception, First 5 Yuba County has invested millions of dollars in funding local programs and services for young children and their families. While Proposition 10 revenues continue to decline, community-based services targeting families with young children remain critical to an effective early childhood service system in Yuba County. The Executive Director continues to search and identify new resources, funding opportunities and innovative ways to leverage systems to enhance investments in 0-5 programs and services in Yuba County.

The Families First Prevention Services Act (FFPSA) passed Congress, was signed into law in 2018. FFPSA, for the first time, allowed federal Title IV-E funds to be used for child abuse prevention, rather than exclusively supporting the foster care system. The focus of the federal program is to provide prevention services for children “at imminent risk” of entering the foster care system.

In 2021, California established its own Families First Prevention Services (FFPS) program by amending the Welfare and Institutions Code (WIC §16585 through §16589.) California’s FFPS program adds its own block grant to fund a more comprehensive child maltreatment prevention program in California counties that includes child maltreatment prevention services to the general population, prevention services to those at-risk of abuse or neglect, as well as those at imminent risk of entering the foster care system.

DISCUSSION

Over the last year First 5 staff has provided guidance, feedback, insight and support on the development of the local Yuba County Prevention Plan (CPP). This document serves as our local strategic road map to implement prevention services and invest resources as legislated by the Families First Prevention Services Act. The CPP identifies primary, secondary, and tertiary services for specific target populations in targeted geographic areas.

The CPP clearly identifies:

1. Children 0-5 as a target population
2. Primary prevention services – Parent education
3. Secondary Prevention services – Triple P

The Executive Director has explored opportunities to invest CPP resources in First 5 systems that focus on primary prevention.

In June 2024, First 5 funded partners reduced funding to parent education programs by 10%. In July the ED hosted a webinar about FFPSA and potential areas for alignment within their current programs and services. Partners were asked to quickly identify primary prevention parent education programs that need support for sustainability or to enhance services as identified and aligned with the CPP. Partners submitted a scope of work change and budget estimates.

In October the CPP implementation team voted to contract a total of \$113,500 through June 2026, to First 5 to carry out primary and secondary prevention services as outlined in the scope of Work (SOW). First 5 will be the primary contract holder with Yuba County Health and Human Services responsible for administering funding to currently contracted partners.

PURPOSE

First 5 is seeking input from the Commission on accepting external revenues and to offset loss in Proposition 10 revenues and implement components of the Yuba County CPP that align with First 5. Families First Prevention Services Act resources will leverage First 5 Yuba delivery systems and investments to enhance and sustain current services delivered by First 5 and Strategic Funded Partners.

*See attached scope of Work (SOW).

OUTCOME

External revenues will be leveraged and assist with offsetting Proposition 10 deficits in the upcoming budget year and:

- Enhance or sustain current primary and secondary prevention programs.
- Increase family access to early interventions.
- Increase provider capacity to serve more families.
- Allow for exploration of continued reimbursement of prevention resources.

RECCOMENDATION

First 5 is seeking approval from the Commission to move forward in accepting external revenues in the amount of \$113,500 through June 2026 and execute all contract amendments with current funded partners under the 2021-2026 Strategic Plan and allow the Executive Director to carry out all in order to timely meet the requirements of contract requirements.

Supplemental Funding Opportunity Request CPP Parent Education 0-5

Program Name	Parent Education Type/description	Sustain or Enhance	Funding: Jan 2025 – June 2025	Funding: July 2025–June 2026	Total
First 5 Yuba – Parenting Education	Tripple P – (Positive Parenting Program) <ul style="list-style-type: none"> In person, 3- 8 week series class Evidenced based Evaluation – Parent confidence & knowledge 1 facilitator– weekly 4 hours 	Sustain	\$2,016 <ul style="list-style-type: none"> Childcare *(grant funding through June 2026)	\$24,024 <ul style="list-style-type: none"> Staff hours Program materials Facility rental Childcare Incentives Reporting 	\$26,040
Camptonville Community Partnership - 1,2,3 Grow-School readiness	Parent Participation Child Enrichment Program <ul style="list-style-type: none"> In person – 3 days a week, 3 hours each day during school year (~110 classes/year) Provides parent education through classroom participation where staff demonstrate evidence-based practices such as Positive Discipline for parents to learn in a “hands-on” way with their kids while building connections and support with other parents. Evaluation- Parent confidence, knowledge, and support 	Enhance	\$2,000 <ul style="list-style-type: none"> Staff hours Program supplies Travel for in-person staff trainings and program fieldtrips 	\$4,000 <ul style="list-style-type: none"> Staff hours Program supplies Travel for in-person staff trainings and program fieldtrips 	\$6,000
Yuba County Library – Quality Early Learning Early Literacy Program	Parent & Child Literacy Services - Increase outreach within the community during upcoming library renovation. Offer programs at community preschools, and YCOE & MJUSD sites. <ul style="list-style-type: none"> Baby Bounce Story Time (ages 0-2) Literacy activities for children and teaching parents how to incorporate early learning at home. Learn & Grow Story Time 	Enhance	\$3,000 <ul style="list-style-type: none"> Staff hours Program Materials (craft supplies/books) Travel 	\$6,000 <ul style="list-style-type: none"> Staff hours Program Materials (craft supplies/books) Travel 	\$9,000

Supplemental Funding Opportunity Request CPP Parent Education 0-5

		(ages 3-5)- literacy activities for parent and child, focusing on talking, playing, music and craft.				
Yuba County Office of Education: Virtual Positive Discipline (English)	<p>Evidence-based workshops, focused on behavior and social emotional development ages 0-7</p> <ul style="list-style-type: none"> • 90 minutes per workshop • Series of 8 workshops offered three times a year • Program promotion • Content quiz • Individualized certificates /unique participant numbers. • Individually verification of attendance <p>Padlet link each week with themed supplemental material for ongoing learning.</p>	Sustain: (previously offered 36 workshop hours per year but this has been cut from current SOW).	\$16,000	\$25,500	\$40,000	
Yuba County Office of Education: Positive Discipline (Spanish)	<p>Positive Discipline:</p> <ul style="list-style-type: none"> • 2-hour face to face workshop throughout Yuba County. Priority to HHS or school sites Cedar Lane, Ella, Olivehurst schools. • Individually verifiable certificates not included. 	Sustain: (Previously offered 24 hours per year)	\$4,000	\$8,000	\$12,000	
Playzeum Yuba-Sutter – Summer Programing	<p>Parent-Child Child Development education and Creative Arts playgroup classes:</p> <ul style="list-style-type: none"> • Four (4), 90 minutes, • meeting weekly in targeted areas of Plumas Lake & Olivehurst, Marysville • Sessions: <p>2 Summer (4 weeks - July)</p>	Sustain – Summer groups are well attended and would benefit going into July.	\$2,400	\$2,400	\$4,800	

Supplemental Funding Opportunity Request

CPP Parent Education 0-5

	YES Charter Academy-A.B.C Sprout	Outdoor playgroups and outdoor Education : <ul style="list-style-type: none"> • In person – 3 days a week, 3 hours each day during school year (~110 classes/year) • Provides parent education through classroom participation where staff demonstrate evidence-based practices such a Evaluation- Parent confidence, knowledge, and support	Sustain (funding reduced in July 2024)	\$2,000 (spring only) <ul style="list-style-type: none"> • Staff hours • Program Materials 	\$4,000 <ul style="list-style-type: none"> • Staff hours • Program Materials 	\$6,000
	Yuba County First 5	Administrative oversight (~8%)		\$4,000	\$4,000	\$8,000
				\$35,500	\$78,000	\$113,500

**FIRST 5 YUBA COUNTY CHILDREN AND FAMILIES COMMISSION
AMENDMENT NUMBER 2 TO
AGREEMENT NO: SP##-###
BY AND BETWEEN FIRST 5 YUBA COUNTY CHILDREN AND FAMILIES
COMMISSION AND NAME OF GRANTEE**

This Second Amendment (Amendment) to Agreement No. SP##-### (Agreement) between the FIRST 5 YUBA COUNTY CHILDREN AND FAMILIES COMMISSION (“COMMISSION”), and NAME OF GRANTEE (PROVIDER) entered on July 1, 2021, is made and entered into this 1st day of January 2025.

RECITALS

WHEREAS, the COMMISSION entered into the AGREEMENT with PROVIDER for the purpose of increasing parent knowledge of child development through NAME OF PROGRAM (Program); and

WHEREAS, the COMMISSION on April 25, 2024 reviewed Provider’s performance and approved extending the Agreement through June 30, 2026; and

WHEREAS, in 2021, California established its Families First Prevention Services Program to fund a more comprehensive child maltreatment prevention program in California Counties, and

WHEREAS the local Yuba County Comprehensive Prevention Plan, adopted in December 2023 specifies interventions will focus on primary and secondary prevention services including Parent education, and

WHEREAS First 5 Yuba is uniquely situated to coordinate and evaluate provisions of the Comprehensive Prevention Plan through existing contracts with local service providers, and

AGREEMENT

NOW, THEREFORE, in consideration of the mutual conditions, promises, and covenants hereinafter contained, the parties agree as follows:

1. INCORPORATION OF RECITALS

The recitals set forth above, and all defined terms set forth in such recitals and in the introductory paragraph preceding the recitals, are hereby incorporated into this Agreement as if set forth herein in full.

2. MAXIMUM COST CEILING

This Agreement is a cost reimbursement grant for professional services. Notwithstanding any other provision of this Agreement, in no event shall the cost

to Commission for the work to be provided herein exceed the maximum sum of **NEW AMOUNT DOLLARS (\$\$\$\$\$\$)** without the prior authorization of the Commission.

3. **SCOPE OF WORK**

Provider shall use the funds to pay for the services specified in the **REVISED SCOPE OF WORK** set forth in **EXHIBIT A**.

4. **BUDGET**

Provider shall use funds derived from this Agreement as outlined in the Program **BUDGET** and **NARRATIVE** approved by the commission set forth in **Exhibits B and C** for the program written above. Any modifications to specific line items that vary the budgeted line item by more than ten (10) percent require approval by the Commission.

5. **CONTINUATION OF TERMS OF AGREEMENT**

Except as expressly modified herein by this First Amendment, all terms and conditions of the **AGREEMENT** shall remain in full force and effect.

[Remainder of page intentionally left blank]

6. AUTHORITY.

By signing below, the parties to this Agreement represent that they have the authority to enter into this Agreement and that they agree to abide by the terms and conditions specified above.

IN WITNESS WHEREOF, the parties have executed this Agreement on the date written.

FIRST FIVE YUBA COMMISSION

Commission Chair Date

GRANTEE AGENCY NAME

Name of person with Signing Authority Date

Approved as to Form:

Master Contract Agreement Amendment Template approved as to form by Commission Counsel June 7, 2024

PROGRAM BUDGET

EXHIBIT B

Project Name 1,2,3 Grow
 Agency Name Camptonville Community Partnership
 Agency Address PO Box 281
 City, State, Zip Camptonville, CA. 95922
 Fiscal Lead Contact Corrin Burdett
 Phone Number 530-288-9355
 Email: corrin@theccp.org

FISCAL YEAR: 2024-2025							FISCAL YEAR: 2025-2026						
	TOTAL PROGRAM COSTS	APPLICANT FUNDING	DONATED RESOURCES / OTHER FUNDING	Cost to First 5 Yuba	FFPSA	Revised Program Budget	TOTAL PROGRAM COSTS	APPLICANT FUNDING	DONATED RESOURCES / OTHER FUNDING	Cost to First 5 Yuba	FFPSA	REVISED PROGRAM BUDGET	
A. SALARIES & BENEFITS													
	POSITION TITLE												
hourly	Program Manager	\$2,268.00	\$0.00	\$0.00	\$1,521.00	\$747.00	\$2,268.00	\$3,015.00	\$0.00	\$0.00	\$1,521.00	\$1,494.00	\$3,015.00
hourly	Program Instructor	\$24,480.00	\$0.00	\$0.00	\$12,240.00	\$0.00	\$12,240.00	\$24,480.00	\$0.00	\$0.00	\$12,240.00	\$0.00	\$12,240.00
hourly	Program Assistant	\$7,584.00	\$0.00	\$0.00	\$7,128.00	\$456.00	\$7,584.00	\$8,040.00	\$0.00	\$0.00	\$7,128.00	\$912.00	\$8,040.00
hourly	Financial Manager	\$2,094.00	\$0.00	\$0.00	\$1,047.00	\$0.00	\$1,047.00	\$2,094.00	\$0.00	\$0.00	\$1,047.00	\$0.00	\$1,047.00
hourly	Executive Director	\$2,359.00	\$0.00	\$0.00	\$1,612.00	\$747.00	\$2,359.00	\$3,106.00	\$0.00	\$0.00	\$1,612.00	\$1,494.00	\$3,106.00
	TOTAL SALARIES	\$38,785.00	\$0.00	\$0.00	\$23,548.00	\$1,950.00	\$25,498.00	\$40,735.00	\$0.00	\$0.00	\$23,548.00	\$3,900.00	\$27,448.00
	TOTAL BENEFITS	\$9,890.00	\$0.00	\$0.00	\$4,945.00	\$0.00	\$4,945.00	\$9,890.00	\$0.00	\$0.00	\$4,945.00	\$0.00	\$4,945.00
	TOTAL SALARIES & BENEFITS	\$48,675.00	\$0.00	\$0.00	\$28,493.00	\$1,950.00	\$30,443.00	\$50,625.00	\$0.00	\$0.00	\$28,493.00	\$3,900.00	\$32,393.00
B. OPERATING EXPENSES													
	Program Materials & Supplies	\$1,042.00	\$0.00	\$0.00	\$521.00	\$0.00	\$521.00	\$1,042.00	\$0.00	\$0.00	\$521.00	\$0.00	\$521.00
	Travel & Training	\$450.00	\$0.00	\$0.00	\$400.00	\$50.00	\$450.00	\$499.00	\$0.00	\$0.00	\$400.00	\$100.00	\$500.00
	TOTAL OPERATING EXPENSE	\$1,492.00	\$0.00	\$0.00	\$921.00	\$50.00	\$971.00	\$1,541.00	\$0.00	\$0.00	\$921.00	\$100.00	\$1,021.00
	TOTAL DIRECT PROGRAM COSTS (A + B)	\$50,167.00	\$0.00	\$0.00	\$29,414.00	\$2,000.00	\$31,414.00	\$52,166.00	\$0.00	\$0.00	\$29,414.00	\$4,000.00	\$33,414.00
C. INDIRECT COST (%)													
	9% of Grant	\$2,941.00	\$0.00	\$0.00	\$2,941.00	\$0.00	\$2,941.00	\$5,884.00	\$0.00	\$0.00	\$2,942.00	\$0.00	\$2,942.00
	TOTAL INDIRECT EXPENSES	\$2,941.00	\$0.00	\$0.00	\$2,941.00	\$0.00	\$2,941.00	\$5,884.00	\$0.00	\$0.00	\$2,942.00	\$0.00	\$2,942.00
	TOTAL PROGRAM BUDGET	\$53,108.00	\$0.00	\$0.00	\$32,355.00	\$2,000.00	\$34,355.00	\$58,050.00	\$0.00	\$0.00	\$32,356.00	\$4,000.00	\$36,356.00

REVISED 2-Year Total **\$70,711**

**MEMORANDUM OF UNDERSTANDING
BETWEEN
FIRST 5 YUBA COUNTY CHILDREN AND FAMILIES COMMISSION
AND
YUBA COUNTY HEALTH AND HUMAN SERVICES DEPARTMENT**

This Memorandum of Understanding (hereinafter “MOU”) is effective as of the 1st of January 2025 by and between FIRST 5 Yuba County Children and Families Commission (hereinafter “FIRST 5”) and Yuba County through its Health and Human Services Department (hereinafter “HHSD”).

RECITALS

WHEREAS, pursuant to Health and Safety Code Section 130140.1, the “Children and Families Act of 1998” (Proposition 10) initiative authorized Yuba County to establish FIRST 5; and

WHEREAS, FIRST 5 Yuba County's vision is that all children are healthy and thriving in safe and nurturing family environments and ready to succeed in their educational experiences; and

WHEREAS, the purpose of FIRST 5 is to enhance the early growth experiences of children, enabling them to be more successful in their early experiences and ultimately to give them an equal opportunity to succeed in life; and

WHEREAS, Resources must be used to support the following four goal areas as laid out in the FIRST 5 Strategic Plan:

- Promote each child’s physical, social, and emotional development;
- Promote parental resilience, social connections, concrete support in times of crisis, and knowledge of parenting and child development;
- Enhance the ability of early care and education settings to nurture children’s health, socio-emotional, and cognitive development; and
- Strengthen local systems to meet the needs of all children and families in a high quality, sustainable manner.

WHEREAS, FIRST 5 and HHSD desire to work together to enhance direct services, increase access and linkages to programs focused on prevention and early interventions for children prenatal through age five (5) and their families for the purposes of reducing adverse childhood experiences and enhancing equity among families at risk; and

WHEREAS, FIRST 5 and HHSD have shared interests and aligned goals and wish to reduce duplication of services by embedding HHSD staff and resources within the FIRST 5 Department.

NOW, THEREFORE, and in consideration of the promises, conditions and covenants set forth herein, FIRST 5 and HHSD hereby agree as follows:

1. TERM

The term of this MOU shall commence on January 1, 2025, and shall terminate on December 31, 2025.

2. RENEWAL

This MOU may be renewed by mutual written agreement of the parties hereto, upon the same or other mutually agreeable terms, conditions, and covenants.

3. DESIGNATED REPRESENTATIVE

The Executive Director, or his or her designee, of FIRST 5 is the authorized representative and will administer this MOU for FIRST 5. The Director of Health and Human Services or a designee is the authorized representative of HHSD. Changes in designated representatives shall occur by advance written notice to the other party.

4. SERVICES TO BE PROVIDED

FIRST 5 shall plan, coordinate, and administer activities and services specified in this MOU, in accordance with the best standards of practice.

- a) Strengthen education and awareness surrounding maternal mental health in an effort to reduce stigma, normalize occurrence, and improve access to support services and promote positive outcomes.
 - i) Provide support, navigation, and linkages to services for Yuba County families experiencing Perinatal Mood and Anxiety Disorders (PMADs).
 - ii) Support local initiatives (e.g., Blue Shift Project) to enhance education, outreach, and advocacy efforts through community events, social media, and traditional media.
 - iii) Staff will be trained in evidence-based maternal health curriculums.
- b) Enhance and increase access to parent education programs utilizing the Strengthening Families Five Protective Factors framework in order to increase family resiliency and reduce adverse childhood experiences among Yuba County children.
 - i) Staff will be trained in evidenced based child health and development curriculum and programs (e.g., Triple P, Creative Curriculum, Child Passenger Safety) and implement primary prevention efforts with Yuba County families with children aged zero (0) to five (5).
 - ii) Conduct series classes, community workshops, and one on one education for families with Yuba County children aged zero (0) to five (5).
- c) Increase local learning opportunities for Yuba County professionals working directly with young children and their families that are trauma informed and promote collaborative learning among colleagues and cross sector partners.
 - i) Provide access to tools, resources, and information (e.g., tool kits, curriculum, active collaboratives etc.) on trauma informed practices for community-based organizations and others working directly with young children and families.
 - ii) Plan and implement professional development opportunities related to trauma informed care and early child development for partners (early educators, schools, social workers, home visitors, probation etc.) working directly with families of children aged zero (0) to five (5).

5. SERVICE DELIVERY LOCATIONS

FIRST 5 shall be based at 1114 Yuba St. Marysville CA, and perform the duties specified by Section 4. FIRST 5 may also perform any such duties in the field as the needs of the activity and service type may require to engage target populations.

6. STAFFING

HHSD shall make available one (1) full-time (1.0 FTE) Health Education Specialist (HES) to support the implementation of Services as defined in Section 4.

Staffing allocations and funding to cover salaries and benefits will remain under the HHSD salary schedule.

FIRST 5 Executive Director will provide direct administrative and programmatic supervision of assigned HHSD staff and their daily activities including, but not limited to: work schedule, payroll and routine performance evaluations.

7. OFFICE AND OTHER WORK SPACE

FIRST 5 Shall provide a permanent workspace for the HHSD HES employee at 1114 Yuba St. Suite 141 Marysville CA.

HHSD may provide access to its facility space such as conference rooms, to administer and deliver programs and services as needed, approved, and as availability allows.

8. REMITTANCE FOR SERVICE

HHSD will compensate FIRST 5 for costs directly related to implementation of services as defined in Sections 4 and 7 in an amount not to exceed ten thousand dollars (\$10,000) for the term of this MOU. In no event shall total compensation paid to FIRST 5 under this provision exceed ten thousand dollars (\$10,000) for the term of this MOU without an amendment to this MOU approved by both parties.

FIRST 5 will prepare and submit a journal of the appropriate charges for payment in the amount of ten thousand Dollars (\$10,000.00) to HHSD upon execution of this MOU.

9. FISCAL PROVISION

FIRST 5 and HHSD agree that this MOU will be null, void, and not enforceable if all or part of the funds secured by HHSD for the purposes of this Agreement are not made available to HHSD. HHSD shall send notice to First 5 if this provision is invoked. If this provision is invoked, HHSD shall be liable for work already completed by FIRST 5 at contracted rates.

10. PROGRAM MONITORING

FIRST 5 shall provide interim progress reports in a format and timeframe defined and agreed upon by both parties concerning activities as outlined in this MOU. Reports may include summaries, supporting documentation, clients served, and may describe any issues or barriers encountered and how they are being addressed.

FIRST 5 shall schedule and facilitate quarterly meetings with HHSD, either in person or virtual, to review progress of Services as described in Section 4, discuss challenges and solutions, and ensure both parties are in alignment with continued efforts.

11. GENERAL PROVISIONS

This MOU constitutes the entire agreement between the parties with respect to the subject matter and supersedes all prior and contemporaneous agreements and understandings of the parties. This MOU may be amended only by written, mutual consent of both parties.

This MOU may be terminated by either party, with or without cause, upon thirty (30) days written notice to the other party.

13. INDEMNIFICATION

FIRST 5 agrees to indemnify, defend, and hold harmless HHSD, its elected and appointed councils, boards, commissions, officers, agents, and employees from any liability for damage or claims for damage for personal injury, including death, as well as for property damage that arise out of, pertain to, or relate to the negligence, recklessness, or willful misconduct of FIRST 5, which may arise from the intentional or negligent acts or omissions of FIRST 5 in the performance of services rendered under this MOU by FIRST 5, or any of FIRST 5's officers, agents, employees, contractors, or sub-contractors.

IN WITNESS WHEREOF, this MOU has been executed as follows:

YUBA COUNTY
HEALTH AND HUMAN SERVICES DEPARTMENT

By: _____ On: _____
Jennifer Vazquez, Director (Date)
Health and Human Services

APPROVED AS TO FORM

Janet E. Bender
County Counsel

FIRST 5 YUBA COUNTY CHILDREN AND FAMILIES COMMISSION

By: _____ On: _____
Ericka Summers, (Date)
Executive Director

APPROVED AS TO FORM

Gary B. Bell
General Counsel

AGENDA ITEM 6
December 12, 2024

Subject	2023-2024 Annual Evaluation Report Presentation by Applied Survey Research
Supporting Document(s)	<ol style="list-style-type: none">1. Annual Report and be found HERE2. Presentation Slides HERE
Overview	<p>The Commission will hear a presentation on annual review of 2023-2024 programs and services.</p> <p>Presented By: Maria Usacheva</p>
Recommendation	None
Fiscal Impact	NA
Action Requested	NA

AGENDA ITEM 7
December 12, 2024

Subject	Executive Director Activity Report: November – Dec.
Supporting Document(s)	ED Report Provided at meeting
Overview	The Commission will receive information on committees, First 5 CA and Association updates, operational/program activities, and the Executive Director special report.
Discussion	Further discussion upon inquiry
Recommendation	None
Fiscal Impact	None
Action Requested	None