

## Approved MINUTES Regular Executive Committee Meeting

First 5 Commission of Yuba County

Date: Monday, June 6, 2022

Time 8:32 AM

Location: Virtual



### Public Session

1. **Call To Order:** Commissioner Arnold called the meeting to order at 8:32 AM.
  - Commissioners Present –Tony Gordon & Sally Sokoloski
  - Staff Present: Executive Director Ericka Summers, Program Specialist Robin Timoszyk, and Office Specialist Carmen Rodriguez
2. **Public Comment:** None
3. **Operational Discussion:**
  - Review and approval of April 4, 2022, Exec Committee meeting minutes
    - \*April Executive Committee Meeting Minutes approved
  - Review Commission Meeting Agenda (6/23/22)  
Ericka Summers and Robin Timoszyk reviewed the agenda for the upcoming Commission Meeting in June. Commissioners agreed to continue in hybrid.
  - OPUD Contract Updates  
At the Commission Meeting, Ericka Summers will discuss this contract during the budget review. This contract will need to be reviewed and approved by the full Commission because it will include the full budget and SOW.
    - At the last Commission meeting, it was recommended that the Chair of the Commission, Tony Gordon, and Executive Director Ericka should meet with the County Administrator Kevin Mallen. Tony wanted to remind Ericka to mention that they met with Kevin and to give a synopsis of what was discussed. Ericka will include it in the Director's Narrative.
    - Sally Sokoloski suggested that they have a Strategic Partner to do a presentation on what they have been doing. Suggestion to begin this in the next Fiscal Year.
4. **2022-2023 Budget Review:**

Ericka Summers gave an overview of how she will be presenting the Budget. She will include the amount of the 210 endowment amount in the overall summary. In the Program Strategic Expenses, Tony Gordon and Sally Sokoloski both agreed that the program expense summary should be broken down / separate all grantees for the Commission to view. The Committee agreed that the new format of the budget was clearer and were satisfied with the overall expenses and investments.

## 5. 22/23 Mini-Grant Overview:

Erica Summers went over the idea of breaking out the funds for the mini-grants with a bit more detail. This year, not all funds were used and 4 applications were denied. She mentioned about a new-mini grant funding process that was discussed at the Advisory Committee Meeting and asked to bring to the commission. Sally Sokoloski and Tony Gordon agreed with lowering down the amount of funds for the mini-grants from \$40,000 to \$30,000. In regards to equity and access, it was recommended to translate the forms for the smaller mini-grant since there are many of childcare providers and other who speak Spanish. The ED will take this for a final review to the Advisory Committee and to see if there is any additional feedback. Tony would like that the full presentation to be shown at the next Commission Meeting.

- \$10,000 = \$1,000 per applicant. This is for childcare providers, individually owned businesses, and applicants with smaller budget ask. This application will be similar to the sponsorship and responsive grant process and will be reviewed by the Executive Director.
- \$20,000 = \$4,000 per application and for community based organization / non-profit. This process will remain the same.

## 6. Adjournment: 9:39 AM

**Next Regular Executive Committee Meeting:  
Monday, August 8, 2022, 9:30 a.m. – 10:30 a.m.**