

**EXECUTIVE COMMITTEE MEETING**  
**Regular (VIRTUAL)**  
**Monday, January 29, 2024**  
**9:30 a.m. – 10:30 a.m.**

*As authorized by Governor Newsom's Executive Order, N-25-20, dated March 12, 2020, the meeting will be held via teleconferencing with members of the Commission attending from separate remote locations. The Public's health and well-being are the top priority for the First 5 Yuba County Children & Families Commission, and you are urged to take all appropriate health safety precautions.*

*The meeting will be live-cast via Zoom where members of the public shall have the right to observe and offer public comment. This altered format is in observance of the recommendation by local officials that certain precautions be taken, including social distancing, to address the threat of COVID-19.*

**Virtual Meeting links and Call in information:**

**Join Zoom Meeting**

<https://us02web.zoom.us/j/83500176313?pwd=ZnMwb3J3SEhVaEhCRmo4ZDc2YXZyUT09>

Meeting ID: 835 0017 6313

Passcode: 784958

*Executive Committee members include the current Chair, Vice Chair and Executive Director. The Executive Committee meets with staff to review operations, financials and prepare Commission meeting agendas.*

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1. Call to Order:  
Members: *Sally Sokoloski, Melissa Shaw, Ericka Summers, and Carmen Rodriguez*
2. Operational Discussion
  - a. Review and approval of December 4, 2023, Exec Committee Mtg Minutes
  - b. Review Commission meeting agenda (2/28/24)
3. 22/23 Budget Update
  - a. Prop 10 Revenues & Cash Flow
  - b. Mid Year Budget Update
4. Grant Progress

Next Executive Regular Executive Committee meeting:  
**Monday, March 25, 2024**

*The complete agendas, minutes and supporting material are available for public review at First 5 Yuba, 1114 Yuba Street, Suite 141, Marysville CA 95901. Agendas are posted at the Yuba County Government Center, 915 8<sup>th</sup> Street, Marysville CA 95901. Please contact the office to be added to the email distribution list (530) 749-4877 or send an email to [first5@co.yuba.ca.us](mailto:first5@co.yuba.ca.us).*

*The Commission, in complying with the Americans with Disabilities Act (ADA), requests individuals who require special accommodations to access, attend and/or participate in the Commission meeting due to disability, contact First 5 Yuba at (530) 749-4877 at least one business day prior to the scheduled meeting to ensure that we may assist you.*

**Draft MINUTES Regular Executive Committee Meeting**

First 5 Commission of Yuba County

Date: Monday, December 4, 2023

Time 9:30 a.m.

Location: Virtual

**Public Session**

1. Call to Order at 9:26 a.m.
  - Commissioners Present: Chair, Sally Sokoloski
  - Staff Present: Executive Director (ED) Ericka Summers, Robin Timoszyk
  - Excused: Carmen Rodriguez
  
2. **Operational Discussion**
  - a. Review and approval of Oct 2, 2023, Exec Committee Mtg Minutes – Reviewed and approved the notes from the October 2, 2023, meeting.
  
  - b. Review Commission meeting agenda (12/14/23) – ED reviewed draft 12/14/23 agenda. Discussed adding a Discussion/Action item related to delayed receipt of Prop 10 revenue. Item will be added. In a change from previous years, the Evaluation Report Presentation will be at the end of the agenda to allow for any action items to be taken care of while a quorum is present.
  
  - c. 2024 Calendar – Reviewed draft 2024 calendar for meeting dates and times. Will continue to meet in even number months. Note that the first Executive Committee meeting was moved to January 29, 2024, due to a conflict with First 5 Conference in early February.
  
  - d. Elections – Brief discussion regarding Chair and Vice Chair election. Sally is willing to continue as Chair and ED has some feelers out with other commissioners for the Vice Chair opening.
  
3. **22/23 Budget Update**
  - a. Prop 10 Revenues Delay – ED briefed Chair on continued delay in receipt of Prop 10 revenue. Currently awaiting more information from the Association and First 5 California. Worst case scenario would mean pulling additional funds from the trust to cover expense moving forward.

**CLOSED SESSION:** Entered Closed Session at 9:44 a.m.

Adjourned meeting at 10:01 a.m.

**Next Executive Regular Executive Committee meeting:  
Monday, January 29, 2024, 9:30 – 10:30 a.m.**