

**Public Session**

1. **Call To Order:** Executive Director, Ericka Summers called the meeting to order at 9:01 AM.
  - > Commissioners Present –Tony Gordon and Sally Sokoloski
  - > Staff Present: Executive Director (ED), Ericka Summers, Program Specialist, Robin Timoszyk, and Office Specialist, Carmen Rodriguez
2. **Operational Discussion/Action Items:**
  - a. **Reviewed and approved June 6, 2022, Executive Committee meeting minutes -** Motion by Commissioner Sokoloski to approve June 6, 2022, Executive Committee Meeting Minutes.  
Second: Commissioner Gordon  
\*\*June Executive Committee Meeting Minutes approved
  - b. **Review Commission meeting agenda (10.28.22)** – The ED reviewed the agenda for the upcoming Commission Meeting on October 28. Robin Timoszyk did remind Ericka to add the September 2, Special Commission Meeting, to the consent agenda.
  - c. **Mid Year Budget** – The ED gave key points on what are a couple of the revenue and expenditure changes that could potentially create certain changes for the Mid Year Budget. She believes she will have it ready for the December Commission Meeting.
3. **22/23 Mini Grant Update** – Ericka Summers gave an update on both the Agency and the Provider Mini Grant applications. There was an online forum done in September for the Provider Mini Grants. Carmen Rodriguez and Rita Baker provided training and after the training, many of the providers asked for an info session for the Provider Mini Grants. Carmen did hold a bilingual TA assistance.
  - a. **Agency** – There is only one application that has come in and Robin Timoszyk will be sending it out to be scored today.
  - b. **Providers** - Staff provided an update of Mini Grant applications through 10/1/22. Five complete applications were received.
4. **AmeriCorps-** The ED provided an update and stated that currently, the hold-up has been on the administrative part. So it was decided that the process of the AmeriCorps will continue but the position will be open until next FY to make sure all of the elements are in place as needed.
5. **ADJOURNMENT:** Meeting adjourned at 9:21 AM

**Next Regular Executive Committee Meeting:** Monday, December 5, 2022 9:30am – 10:30am